



COLLEGE HANDBOOK

2019 – 2020

OUR MOTTO

We aim at quality education consistent with our motto “Virtus, Pietas, Fides” (Virtues, Devotion and Confidence). We Strive to facet Human Personality - of Character with Virtues, of knowledge with Devotion and of Skill with Confidence for God’s Glory, Nation’s Pride and man’s Betterment.

**THE FOLLOWING DEGREE COURSES ARE OFFERED AT
TAGORE GOVT. ARTS AND SCIENCE COLLEGE**

1. B.Sc. Mathematics
2. B.Sc. Physics
3. B.Sc. Chemistry
4. B.Sc. Botany
5. B.Sc. Zoology
6. B.Sc. Computer Science
7. B.Sc. Psychology
8. B.A. Historical Studies
9. B.A. Economics
10. B.A. Philosophy, Yoga and Indian Culture
11. B.A. Tamil
12. B.A. English
13. B.A. French
14. B.Com.
15. B.A. Sociology
16. B.B.A. (Tourism and Travel Management)

WORKING HOURS AND DAYS

The College will work from 9.30 a.m. to 4.30 p.m. with a lunch break of one hour from 12.15 p.m. to 1.15 p.m, Monday to Friday.

RULES OF ATTENDANCE AND LEAVE OF ABSENCE

Each student should be in his/her place in the class punctually at the stated period for lectures, practical, tutorials etc.

Attendance will be taken during every period of work and absence during any one period in a session will be treated as absence for that session.

A student entering a class after the commencement can do so only after obtaining the permission of the teacher engaging the class. The student will be marked, late if he /she is late and three late marks will be counted as half-a-day's absence.

Guidelines for Applying for Leave:

The HOD can grant leave up to three days. Leave for longer periods will be granted by the Principal on the recommendations of the HOD. All leave letters so granted shall be filed by the Dept. concerned, and will be considered for recommending applications for condonation of shortage of attendance, within the permissible limits, at the time of sending the candidates for the University examinations. Late applications will not be considered.

Leave application must be always submitted in advance. In case the absence is due to any unforeseen circumstances, an application for leave for the period of absence must be submitted as soon as possible and not later than the first day of return to the college. In case of sickness extending over more than three days, the principal, if he deems it necessary may require the production of medical certificate.

If a student absents himself / herself from the student for a week without leave, his/her name will be struck off the roll, unless he/she shows that his/her omission to obtain leave was unavoidable.

The total number of days of absence (with or without the leave granted) of students will be put up every month on the notice, board of the department concerned. Students are advised to ensure that they do not lose attendance beyond the permissible number of days. No individual warning will be issued to students regarding their attendance position.

Certificate of Attendance:

Certificate of attendance required by the University for admission to the University Examination at the end of each semester will be granted by the principal only on the following conditions:

- The conduct and the progress of the students have been satisfactory;
- The student has put in the prescribed minimum of 75% of attendance
- In case of science students 90% of the prescribed practical work has been done by the student.
- If the student has put in less than 75% and more than 60% of attendance, he/she will be allowed to attend University Examination by paying condonation fees as prescribed by the University.

Student who has less than 60% attendance do not have any legal right to appear for the university examination. He / she must re-do / repeat the particular semester to earn the required attendance for eligibility to appear for that semester's examinations.

RULES OF DISCIPLINE

The Principal of the College shall have complete power for the maintenance of discipline of the students of the college. He may frame and issue from time to time disciplinary rules of a temporary or permanent character, regulating the conduct of the students within the campus or outside the college.

The Principal shall have the power to inflict punishments including fine, loss of attendance, withholding of term certificates, suspension, expulsion and rustication.

The principal will ordinarily place himself in communication wherever necessary, with the parents/guardians of the students who are academically backward, who do not show any improvement, whose attendance is irregular, or whose conduct is unsatisfactory. The names of student found incorrigible even after warning may be removed from the rolls after intimation to the parents or guardians. The order of the principal in this matter shall be final.

Students of the college going on a strike or in any way indulging in acts of indiscipline and acts that may lead to dislocation of work in the institution shall immediately forfeit their scholarship, fee concession, etc., besides punishments meted out by the principal.

Petitions of complaints from individuals or groups to any higher authority must be submitted through the Principal.

CONDUCT AND BEHAVIOUR

- Each student must attend the college decently dressed.
- On the teacher entering the class-room, the student shall rise and remain standing till they are asked to sit or till the teacher takes his / her seat.
- Every student must obey the teachers and respectfully carry out their instructions. The student shall observe politeness towards the non-teaching staff of the college and behave decorously with his/her fellow students.
- No student shall leave the class-room or laboratory without the teacher's permission or until after the teacher has left the room or intimated his desire that the class should disperse.
- Students must observe strict silence in the classes and listen to the lectures attentively, without distracting the attention of others.
- Students must move silently when changing their class-room. They must also remain silent during interval between a teacher finishing his class and leaving and the next teacher entering to engage the period.
- Students are forbidden from talking or making any sort of noise in the room of small or large group in the corridors or vicinity or rooms where classes are in progress or otherwise disturb them in any manner. Students having no classes must remain quiet and spend the time usefully in the library / reading-room.
- Students are expected to be present in their class-rooms or laboratories at the appointed hour.
- Every student is expected to provide himself with all the necessary text-books. Science students must bring their observation note-books to the practical session and submit their record note-book regularly on the appointed dates. Failure

to do may entail their losing the day's practical work.

- Every student should care for every property of college and refrain from any activity that may damage the college property. Every student to whom books or any other college property are entrusted will be held responsible for their preservation in good condition and in the event of their being lost will be required to replace them or repay their cost. Any student breaking or damaging any college property will be required to pay the cost of repair or replacements. In case of willful damage, he will also be punished in such manner as the principal may think fit.
- Smoking within the college premises, is strictly prohibited. Use of mobile phone inside the class room and on the corridors is prohibited.
- Students are prohibited from organizing any meeting or entertainments in the college or collecting money for any purpose without the permission of the Principal.
- Students guilty of going over to other college and institutions to take part in acts of indiscipline such as organizing demonstrations and strikes would be deemed culpable and would be punished accordingly.
- Students shall not hold meetings for criticising the conduct of the University or the college authorities. Such meetings shall be deemed unlawful and the Principal may take such action as he deems necessary to prohibit or to punish and in case he considers it very serious, to report to the University for rustivating the guilty.
- Eve-teasing, ragging, etc., are punishable offences to the extent of compulsory expulsion from the college
- The name of the college or its authorities shall not be used in any publications or in any manner without the permission of the principal.
- No class or group of students should engage themselves in any public activity, even of purely social nature, without the Principal's permission.
- Students should refrain from participating in party or communal politics.

- Putting up banners and pasting of stickers are strictly prohibited.
- A celebration of any kind is not allowed in the college campus without the permission of the principal.
- Students who get involved in any sort of antisocial activity will be penalised as per the decision of the college council

வருகைப் பதிவு மற்றும் விடுப்பு விதி முறைகள்

- மாணவர்கள் காலம் தவறாமல் வகுப்புகளுக்கு வரவேண்டும். வருகை ஒவ்வொரு பாடவகுப்பிலும் பதிவு செய்யப்படும்
- முற்பகல் மற்றும் பிற்பகல் வேளையிலும் ஏதேனும் ஒருவகுப்புக்கு வராவிட்டாலும், அரை நாள் விடுப்பாகக் குறிக்கப்படும்.
- காலதாமதமாக வந்தால் ஆசிரியரின் உரிய அனுமதி பெற்று நுழையவேண்டும். காலதாமதமாக வந்த மாணவருக்குத் தாமதக்குறி (late) இடப்படும். மூன்று தாமதங்கள் அரை நாள் விடுப்பாகக் கொள்ளப்படும்.
- உரிய விண்ணப்பக் கடிதத்தை வகுப்பு ஆசிரியர் வழியாகத் துறைத்தலைவரிடம் தந்த பின்னரே விடுப்பு எடுக்க வேண்டும்.

விண்ணப்ப நகல் –

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| (அ) | மாவணர் பெயர் | : |
| (ஆ) | வகுப்பு-பிரிவு | : |
| (இ) | வரிசை எண் | : |
| (ஈ) | விடுப்புக் காலம் | : |
| (உ) | விடுப்புக்கான காரணம் | : |
| (ஊ) | பெற்றோர் / பாதுகாவலர்
கையொப்பம் | : |
| (எ) | விண்ணப்பம் கொடுக்கும் நாள் | : |
| (ஏ) | மாணவர் கையொப்பம் | : |
| (ஐ) | வகுப்பாசிரியரின் குறிப்புகள் | : |

- துறைத்தலைவர் மூன்று நாட்கள் விடுப்பை அனுமதிக்கலாம். அதற்கு மேல் விடுப்பு எடுக்க நேர்ந்தால் துறைத்தலைவரின் பரிந்துரையோடு கல்லூரி முதல்வ விடுப்பு வழங்குவார். விண்ணப்பக் கடிதத்தை அந்தந்தத் துறையே பராமரிக்கும். விடுப்பிற்கான விண்ணப்பம் விடுப்புக்கு முன்னரே அளிக்கப்பட வேண்டும். தவிர்க்க முடியாத காரணங்களால் விடுப்பு எடுக்க நேர்ந்தால் கல்லூரிக்கு வரும் நாளே விண்ணப்பத்தைக் கொடுத்துவிடவேண்டும்.

- தகுந்த சான்றிதழ் இன்றி மாணவர் ஒரு வாரத்திற்கு மேல் விடுப்பு எடுத்தால் மாணவருடைய பெயர் பதிவேட்டிலிருந்து நீக்கப்படும்.
- மாணவர் (அனுமதியுடனோ / அனுமதியின்றியோ) விடுப்புக் எடுத்த நாட்களின் கூட்டுத்தொகை ஒவ்வொரு மாதமும் துறைத் தகவல் பலகையில் குறிப்பிடப்படும். மாணவர்கள் அனுமதிக்கப்பட்ட நாட்களை விட அதிகமாக விடுப்பு எடுக்காமல் பார்த்துக் கொள்ள வேண்டும். வருகைப்பதிவு குறித்து எந்த மாணவருக்கும் தனியாக எச்சரிக்கை செய்யப்பட முடியாது.
- வருகைப்பதிவுக்கான சான்றிதழை முதல்வர் ஒவ்வொரு பருவத்தின் இறுதியிலும் கீழ்க்கண்ட வரைமுறைகளுக்கேற்ப வழங்குவார்.
 - (அ) மாணவரின் நடத்தையும் முன்னேற்றத்திற்கான ஆர்வத்தையும் பொறுத்து.
 - (ஆ) கல்வியாண்டில் 75% வருகைப் பதிவு இருப்பின்;
 - (இ) அறிவியல் துறை மாணவர் 90%க்குக் குறைவாகவும் 60% மேலாகவும்
 - (ஈ) வருகைப்பதிவு 75% க்கு குறைவாகவும் 60% க்கு மேலாகவும் இருப்பின் குறிப்பிட்ட கட்டணம் பல்கலைக் கழகத்திற்குக் கட்டுதல்.
- வருகைப்பதிவு 60% க்கு குறைவாக இருப்பின் மீண்டும் அதே வருவத்தில் பயில வேண்டும்

ஒழுக்க விதிமுறைகள்

- கல்லூரின் ஒழுங்கு முறைகளுக்கான எவ்வித நடவடிக்கையும் எடுக்கக் கல்லூரி முதல்வருக்கு முழு அதிகாரம் உள்ளது.
- மாணவர்களைத் தண்டிக்க, பிழைக் கட்டணம் வசூலிக்க வருகைப்பதிவு குறித்து முடிவு எடுக்க, சான்றிதழ்களை முடக்க தற்காலிக / நிரந்தர நீக்கம் செய்ய கல்லூரி முதல்வருக்கு உரிமை உண்டு.
- கல்வியில் பின்தங்கிய, வருகைப்பதிவு குறைபாடுள்ள, நடத்தை ஒழுங்கில்லாத மாணவர்களின் பெற்றோர் / பாதுகாவலரை அழைத்துப் பேசுவதற்கு முதல்வருக்கு உரிமை உண்டு. மாணவரின் நடத்தை, எச்சரிக்கைக்குப் பின்னும் மோசமாகவே இருந்தால் பெற்றோர் / பாதுகாவலருக்குத் தெரிவித்துவிட்டு மாணவரைக் கல்லூரியிலிருந்து நீக்கும் உரிமை முதல்வருக்கு உண்டு. முதல்வரின் முடிவே இறுதியானது.
- கல்லூரிப் பணிக்கு இடையூறு செய்யும் வகையில் மாணவர் வேலை நிறுத்தமோ அல்லது ஏதேனும் ஒரு செயலோ செய்தால் அவருடைய கல்வி ஊக்கத்தொகை, கட்டணச் சலுகை போன்றவற்றைத் தடை செய்ய முதல்வருக்கு உரிமை உண்டு.

- உயர் அதிகாரிகளுக்கு அளிக்கப்படும் புகார் கடிதங்களும் முதல்வர் வழியாகவே அனுப்பப்பட வேண்டும்.

நடத்தையும் ஒழுக்கமும்

- ஒவ்வொரு மாணவரும் சீரான உடையில் கல்லூரிக்கு வரவேண்டும்.
- வகுப்பறையில் ஆசிரியர் நுழையும்போது மாணவர் எழுந்து நின்று அவர் அமரும்படி கூறிய பின்னர் அமரவேண்டும்.
- மாணவர் ஆசிரியரை மதித்து அவர் தரும் குறிப்புகளை ஏற்றுக்கொள்ளவேண்டும் அலுவலகப் பணியாளர்களிடமும் உடன் பயிலும் சக மாணவ மாணவிகளிடமும் இதமாக நடந்து கொள்ளவேண்டும்.
- வகுப்பு முடிந்த பின்னரோ அல்லது ஆசிரியர் வகுப்பறையை விட்டு வெளியேறிய பின்னரோ மாணவர் வகுப்பை விட்டு வெளியேறலாம்.
- மாணவர் அமைதியாக இருந்து மற்றவர்களுக்கு இடையூறு செய்யாமல் பாடத்தைக் கேட்க வேண்டும்
- வகுப்பறையில் மாற்றம்நிகழ்ந்தால் எவ்வித இடையூறும் இல்லாமல் அமைதியாக செல்ல வேண்டும். ஒரு வகுப்பு முடிந்து அடுத்த வகுப்பிற்கான ஆசிரியர் வரும்வரை அமைதிக்காக்க வேண்டும்.
- மாணவர் சிறு குழுவாகவோ, பெருங்குழுவாகவோ நடக்கும் பாதையிலோ அல்லது வகுப்புக்கு வெளியிலோ நின்று எவ்வயிலும் பாடம் நடத்துவதற்கு இடையூறு செய்யக்கூடாது. வகுப்பு நடைபெறாதபோது பயனும் வகையில் பணிகளை மேற்கொள்ள வேண்டும்.
- வகுப்பறையிலும் ஆய்வகத்திலும் குறித்த நேரத்தில் இருக்க வேண்டும்
- மாணவர் தேவையான பாடநூல்களைக் கொண்டு வரவேண்டும். அறிவியல் துறை மாணவர் செயல்முறைப் பகுதிக்கான குறிப்பேடுகளைக் குறிப்பிட்ட நாளில் ஒப்படைக்க வேண்டும். தவறினால் அடுத்த செயல்முறைப் பயிற்சியில் ஈடுபட முடியாது.
- கல்லூரிச் சொத்தினைப் பாதுகாப்பதில் ஒவ்வொரு மாணவருக்கும் பொறுப்புண்டு. எவ்வகையிலும் கல்லூரியின் சொத்துகளுக்குச் சேதம் ஏற்படுத்தக்கூடாது. ஏதேனும் ஒரு மாணவரால் பொருட்சிதைவு ஏற்பட்டால் அம்மாணவரே அந்தப் பொருளையோ அல்லது அந்தப் பொருளுக்கு கட்டணத்தையோ அளிக்க வேண்டும். வேண்டுமென்றே கல்லூரிச் சொத்துகளுக்குச் சிதைவு ஏற்படுத்தினால் தண்டிப்பதற்கும் உரிய நடவடிக்கை எடுப்பதற்கும் முதல்வருக்கு முழு உரிமை உண்டு.
- கல்லூரிச் வளாகத்தில் புகை பிடித்தல் தடை செய்யப்பட்டுள்ளது. கைபேசிகள் (செல்போன்) வகுப்பறைகளிலும் நடைபாதைகளிலும் பயன்படுத்துவதும் தடை செய்யப்பட்டுள்ளது.
- முதல்வருடைய அனுமதியின்றி கூட்டம் நடத்துவதும், பொழுது போக்கு நடவடிக்கைகளில் ஈடுபடுவதும், பணம் வசூல் செய்வதும் தடைசெய்யப்பட்டுள்ளது.

- மாணவர்கள் மற்ற கல்லூரிகளுக்கோ அல்லது வேறு நிறுவனங்களுக்கோ சென்று ஒழுக்கீனமான நடவடிக்கைகளில் ஈடுபட்டால் உரிய தண்டனை வழங்கப்படும்.
- பல்கலைக்கழகம் மற்றும் கல்லூரியைச் சார்ந்தவர்களுக்கு எதிராகக் கூட்டம் நடத்தக்கூடாது. அத்தகைய மாணவர் மீது பல்கலைக்கழக ஒப்புதலுடன் கடுமையான நடவடிக்கை எடுக்கப்படும்.
- மாணவர்கள் பெண்களைக் கேலிசெய்தல், இளையோரை ராகிங் செய்தல் போன்றவற்றில் ஈடுபட்டால் கல்லூரியை விட்டு வெளியே அனுப்பப்படுவதோடு, உரிய சட்ட நடவடிக்கைகளுக்கும் உள்ளாவர்.
- கல்லூரியினுடைய பெயரை முதல்வரின் அனுமதியின்றி வெளியில் எங்கும் பயன்படுத்தக்கூடாது.
- கல்லூரியில் எந்தப் பிரிவைச் சார்ந்த மாணவரும் பொது நடவடிக்கைகளிலோ சமூகப் பணிகளிலோ முதல்வரின் ஒப்புதலின்றிப் பங்குபெறக்கூடாது.
- கட்சி மற்றும் இன அரசியலில் ஈடுபடாது தம்மைக் காத்துக் கொள்ளவது மாணவரின் முதன்மையான கடமையாகும்.

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A Student is expected to keep steady progress in his/her studies. If a student is found to be indifferent in studies or his/her attendance is poor, he/she may face termination from the college. The name of the student may be struck off the roll for unauthorized absence from the classes. Student having less than 75% of attendance will not be permitted to write the semester examinations.

Students are strictly instructed to follow the time schedule, rules and regulations specified by the University regarding submission of examination application and payment of fees.

LIBRARY RULES

- The library is open to all the students and staff of the college.
- The library is open on all working days from 9.30 a.m. to 4.30 p.m. It is closed on Saturdays and Sundays and on other authorised holidays.
- Readers are not allowed to enter the library with their personal belongings.
- Readers using the library are prohibited from including in

conversation or conducting themselves in any manner calculated to disturb or distract the attention of other readers. Failure to observe his rule will result in severe disciplinary action.

- No reader shall write upon, damage or make any marks on any library book.
- Date labels and book pocket shall not be tampered with serious notice will be taken of any violation of this rule.
- Each student of the college will be issued 2 tickets. A book will be lent to a reader only in exchange of one of his/her tickets which will be handed back to the reader when he/she returns the book.
- Library tickets are not transferable.
- A reader who has lost a ticket shall make a written report of the same to the Librarian. A fortnight shall lapse after the date of such notice before a duplicate ticket is issued. During this period, the reader should attempt to trace and recover the recover the ticket and he/she should report at the end of the period, the result of his/her endeavors.
- A fine of Rs. 20 has to be paid on the loss of each ticket.
- The period of loan for every book borrowed from the library will be a fortnight. A reader who fails to return a book on the due date will be fined five paise for each day till the book is retained with the reader and the reader will not be allowed to use the library till the book is returned Transfer Certificate and Conduct Certificate shall be issued until all the books and tickets have been returned and any other dues outstanding against him/her discharged.
- A book may be renewed for a further period of a thirty days provided:
(a) No other reader has applied for the book in the meantime.
Not more than two consecutive renewals are made for the same book.
- In case of books for which there is an exceptional demand, the period of loan may be reduced to five days.
- The Librarian may recall any book at any time even if the normal period of loan has not expired.

- Readers are not allowed to sub-lend the books of the library
- Dictionaries and books which might be difficult to replace and such other books as may be declared reference books shall not be lent out.
- Readers shall be responsible for any damage done to the books or other property belonging to the library and shall be required to replace such books or other property at their own cost. In case replacement being not possible the reader shall pay four times the book value of the book/property. If the publications/materials are not available in the market for replacement.

GENERAL

- (i) There shall be two advisers for each Students Council to be nominated by the Principal from among the Staff-Members.
- (ii) The Principal shall be the patron of the respective council.
- (iii) The council shall jointly participate/organize all functions of the institution under the overall guidance of the Principal and Staff Advisers to the council.
- (iv) For further details kindly refer to the college website.

www.tac.puducherry.gov.in

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13. Dr. M. Balaji, Assistant Professor of Philosophy
14. Dr. V. Mani, Librarian

Sports-in-charge

1. Dr. P. Madhan Mohan Gandhi, Assistant Professor of Commerce

IQAC Committee

1. Dr. V. Karunanithi, Head of the Dept. of Tamil (Coordinator)
2. Dr. V. Ramaprabou, Assistant Professor, Dept. of Psychology
3. Dr. R. Veluraj, Head of the Dept. of Co-operative Management
4. Dr. Mohd. Habbib Suban, Assistant Professor of English
5. Mr. M.P. Preji, Assistant Professor of Tourism.
6. Dr. Jennie Balasubramania, Assistant Professor of French.
7. Dr. Mahendra Jaganath Dutte, Assistant Professor of English.
8. Dr. Bharti Arora, Assistant Professor of English.
9. Dr. V. Mani, Librarian
10. Mr. A. Ravi, Junior Accounts Officer

Internal Complaint Committee

1. Dr. A. Salila, Associate Professor of French, Presiding Officer.
2. Dr. A. Kumari, Associate Professor of Economics.
3. Mr. Asok Kumar Jana, Associate Professor of Chemistry.
4. Dr. G. Revathi, Assistant Professor of Tamil.
5. Mrs. Brinda Rani Doss, Assistant Professor of Commerce.
6. Mrs. Beenu Marcus, Assistant Professor of English.
7. Mrs. N. Vally, Superintendent, TGASC.

Members In The Formation Of The Committee For Students With Disability

1. Dr. Gnanaguru, Assistant Professor of Tamil.
2. Dr. N. Velu, Assistant Professor of History.
3. Thiru. A. Ravi, Junior Accounts Officer, TGASC.
4. Tmt. N. Vally, Superintendent (Estt.), TGASC.
5. Tmt. C. Rajeswari, Parent (M/o. Amsaveni, I B.Sc., Chemistry)
6. Thiru. V. Ezhumalai, Parent (F/o. Guhan, I B.Sc., Mathematics)
7. Selvan. G. Jeevanandham, I Year Bachelor of Commerce.
8. Selvan. K. Thulasingham, I Year Bachelor of Physics.

Massive open online courses (MOOCs)

1. Dr. E. Devabalane, Assistant Professor, Dept. of Tourism (Coordinator)
2. Dr. Ajay Kumar Gupta, Assistant Professor of Chemistry
3. Dr. Mohd. Habbib Suban, Assistant Professor of English
4. Dr. Jenni Balasubramanian, Assistant Professor of French

College Calendar

1. Dr. Anju S.Nair, Assistant Professor of English (Convenor)
2. Tmt. G. Satya, Assistant Professor of English
3. Tmt. Rosalind Prabha, Assistant Professor of Psychology

Film Club Coordinator

1. Dr. Jennie Balasubramanian, Assistant Professor of French
2. Dr. Sanjoy. C.K., Assistant Professor of English.

Extra Curricular Activities Coordinator

Dr. Md. Habib Subhan, Assistant Professor of English.

Grievances Redressal Officer

Mr. SD. Khasim Sharif, Assistant Professor of Chemistry

OFFICE OF THE PRINCIPAL

Thiru / Tmt / Selvi.

1. A. Ravi	Junior Accounts Officer
2. N. Vally	Superintendent
3. J. Jayapragash	Steno. Gr. I
4. R. Duraisamy Vaithianathan	Assistant
5. V. Nithyakalyani	Assistant
6. M. Gowthaman	Assistant
7. A. Vetriselvy	Upper Division Clerk
8. A. Anandarasi	”
9. V. Kalaiyarasi	”
10. B. Tamilarasi	”
11. A. Venkadesan	”
12. S. Vadivelu	Lower Division Clerk
13. S. Mathumathi	”
14. N. Srinivas	Store Keeper Gr-III
15. Karri Rathan Kumar	”
16. K. P. Shrinath	”
17. M. Pakialakshmi	”
18. P. Subramanian	Wireman
19. K. Paramasivam	Games Attender
20. B. Somasekhara Rao	”
21. J. Canagavally	Multi Tasking Staff (G)
22. G. Ramalingam	”
23. G. Periyasamy	”
24. R. Ravisankar	”

25. J. Canagavally	”
26. G. Ramalingam	”
27. G. Mathiazhagan	”
28. M. Manikutty Masilamani	”
30. M. Nagalakshmi	”
31. R. Ramalingam	”
32. A. Meena	”
33. K. Lakshmi Narayanan	”
34. S. Vijaya	”
35. V. Devasena	”
36. P. Vijayalakshmi	”
37. S. Manikavasan	MTS (S)
38. M. Suresh	”
39. K. Raman	”
40. M. Ravy	”
41. K. Selvam	”
42. M. Soupramani	”
43. P. Sarodja	Multi Tasking Staff (HK)
44. D. Mahalakshmi	”
45. S. Malarvizhi	”
46. M. Sarassou	”
47. B. Kala	”
48. S. Vijayakumari	”
49. K. Selvakumari	”
50. S. Lakshmi	”
51. P. Cattaye	”
52. V. Vasantha	”
53. Kokilavani patel	”
54. K. Kuppusamy	FTCL
55. R. Uma Rani	”
56. N. Sivasankaran	”
57. R. Muthulingam	”
58. D. Venkadesan	”
59. S. Sankar	”
60. C. Ganesan	”
61. V. Malarvizhi	”
62. S. Iyyammal	”

COURSES OF STUDY

The Courses of study for B.Sc., and B.A Degree Consist of the following :

(A) Foundation Courses

Part I : Any one of the following languages:

Tamil, Hindi, French

Part II : English

Courses

(A Foundation Course for B.A., B.Sc.,B.Com.,) Part I : Hindi

For B.A., B.Sc.,B.Com., Ist year:

First Semester – Paper -I Samanya Hindi I

Second Semester – Paper -II Samanya Hindi II

For B.A., B.Sc., 2nd year:

Third Semester – Paper -III Samanya Hindi III

Forth Semester – Paper -IV Samanya Hindi IV

(B) Core Courses:

Part III: 1. Main Subject

2. Two Allied Subjects - one in the first year and the other in the Second year

Environmental Studies (Common Paper) II Semester

B.Sc., B.A., B.Com. B.B.A. Courses

The foundation courses for the First and Second year of B.Sc (except Computer Science) and B.A degree are as follows:

First Year: First Semester – Language Paper I
English Paper I
Second Semester – Language Paper II
English Paper II
Second Year: Third Semester – Language Paper III
English Paper III
Fourth Semester – Language Paper IV
English Paper IV

For B.Sc., (Computer Science)

First Year : First Semester – Language Paper I
English Paper I
Second Semester – Language Paper II
English Paper II
Second Year : Third Semester – English Paper III
Fourth Semester – English Paper IV

For B.Com. :

First Year : First Semester – Language Paper I
English Paper I
Second Semester – Language Paper II
English Paper II

For B.B.A:

First Year: First Semester – English Paper I
English Paper II

The core subjects under Part III are given below branch wise year wise and semester wise.

B.Sc., BOTANY:

First Year

First Semester

- DSC - 1A – Thallophytes, Microbes and Plant Pathology - Theory
- DSC - 2A – Botany Supportive Paper I
- AECC - 1 – Public Administration
- Practical – Thallophytes, Microbes and Plant Pathology
- Practical - Botany Supportive Paper I - Practical

Second Semester

- DSC - 1B – Archegoniatae (Bryophytes, Pteridophytes, Gymnosperms and Paleobotany) - Theory
- DSC - 2B – Botany supportive Paper II - Theory
- AECC - 2 – Environmental Studies
- Practical – Archegoniatae (Bryophytes, Pteridophytes, Gymnosperms and Paleobotany)
- Practical - Botany Supportive Paper II

Second Year

Third Semester

- DSC - 1C – Developmental Botany (Cell Biology, Angiosperm Anatomy and Embryology) - Theory
- DSC - 2C – Medicinal Botany - Theory
- SEC - 1 – External Morphology of Angiosperms
- Practical – Developmental Botany (Cell Biology, Angiosperm Anatomy and Embryology)
- Practical - Medicinal Botany - Practical

Fourth Semester

- DSC - 1D – Field Botany (Ecology and Angiosperm Taxonomy) - Theory
- DSC - 2D – Economic Botany
- SEC - 2 – Herbal Botany
- Practical – Field Botany (Ecology and Angiosperm Taxonomy)
- Practical - Economic Botany

Third Year

Fifth Semester

- SEC - 3 – Genetics
- DSE – 1A – Molecular Biology (or) Plant Physiology & Biochemistry
- DSE – 2A & 3A – Mushroom Culture (or) Biofertilizers & Organic Farming or Biostatics & Computer Applications in Biology.
- GE - 1 – Intellectual Property Rights
- Practical - Molecular Biology (or) Plant Physiology & Biochemistry
- Mushroom Culture
- Biofertilizers & Organic Farming
- Biostatics & Computer Applications in Biology.

Sixth Semester

- SEC - 4 – Horticulture & Plant Breeding
- DSE – 1B – Plant Biotechnology (or) Project Work
- DSE – 2B & 3B – Horticulture (or) Plant tissue culture (or) Ethnobotany
- GE - 2 – Green House Technology
- Practical - Plant Biotechnology
- Horticulture
- Plant Tissue Culture
- Ethnobotany.

B.Sc., CHEMISTRY

First Year

First Semester

- DSC - 1A – General Chemistry-I
- DSC - 2A – Mathematics-I, Zoology - I
- DSC - 3A – General Chemistry Practical - I
- DSC - 4A – Zoology Lab - I
- AECC - 1 – Public Administration

Second Semester

- DSC - 1B – General Chemistry - II
- DSC - 2B – Mathematics - II or
– Zoology - II
- DSC - 3B – General Chemistry Practical - II
- DSC - 4B – Zoology -II
- AECC - 2 – Environmental Studies

Second Year

Third Semester

- DSC-1C – Physical Chemistry - I
- DSC-2C – Inorganic Chemistry - I
- DSC-3C – Physics- I
- DSC-4C – Physical and Inorganic Chemistry -
Practical
- DSC-5C – Physics Practical - I
- SEC- I – IT Skills for Chemists
Basic Analytical Chemistry
Chemical Technology and Society

Fourth Semester

- DSC - 1D – Physical Chemistry-II
- DSC - 2D – Organic Chemistry - I
- DSC - 3D – Physics - II
- DSC - 4D – Physical and Organic Chemistry -
Practical
- DSC-5D – Physics Practical - II
- SEC- II – Analytical and Clinical Biochemistry
Chemoinformatics
Business Skills for Chemists

Third year

Fifth Semester

- DSC – 1E – Inorganic Chemistry - II
- DSC – 1A – Application of Computer in Chemistry
& Practical
- DSC – 2A – Analytical Methods in Chemistry
& Practical
- (Any 2 DSE Courses to be Selected)
 - Nano Chemistry
 - & Practical
 - Organometalics, Bioinorganic Chemistry &
Polynuclear Hydrocarbons & Practical
 - Research Methodology
- DSC – 2E – Inorganic Chemistry Practical – II
- GE - 1 – A course from other department
- SEC – 3 – Green Methods in Chemistry
Pharmaceutical Chemistry

Sixth Semester

- DSC – 1F – organic Chemistry - II
- DSC – 1B – Analytical Chemistry
- DSC – 2B – & Practical
- (Any 2 DSE Courses to be Selected)
 - Polymer Chemistry
& Practical
 - Molecular Modeling & Drug Design
& Practical
 - Industrial Chemicals & Environment
& Practical
 - Dissertation
- DSC – 2F – Organic Chemistry Practical – II
- GE - 2 – A course from other department

- SEC – 4 - Forensic Chemistry
 (Any one to be - Fuel Chemistry
 Selected)

B.Com

First Year First
 Semester

- DSC -1A - Financial Accounting
 DSC - 2A - Business Law
 AECC - 1 - Public Administration

Second Semester

- DSC - 1B - Business Management
 DSC - 2B - Company Law
 AECC - 1 - Environmental Studies

Second Year

Third Semester

- DSC - 1C - Goods and Services Tax
 DSC - 2C - Business Statistics
 DSC - 3C - Management Accounting -I
 SEC - 1 - Communicative Skills

Fourth Semester

- DSC - 1D - Management Accounting - II
 DSC - 2D - Cost Accounting
 DSC - 3D - Incometax
 SEC - 2 - Arithmetic Skills

Third Year

Fifth Semester

- SEC - 3 - Computer Application Skills
 DSE – 1A - Financial Management
 DSE – 3A - Principles of Marketing
 DSE – 5A - Corporate Accounting
 GE - 1 - Principles of Micro Economics

Sixth Semester

- SEC - 4 - Entrepreneurial Skills
 DSE – 1B - Bank Management
 DSE – 3B - Auditing
 DSE – 5B - Human Resource Management
 GE - 1 - Indian Economy

B.Sc., COMPUTER SCIENCE

First Year

First Semester

- DSC - 1 – Introduction to Problem solving using C
- DSC - 2 – Digital Electronics & Computer Organization
- AECC - 1 – Public Administration
- DSC - 1 (Lab) – Programming in C Lab
- DSC - 2 (Lab) – Digital Lab

Second Semester

- DSC - 3 – PYTHON Programming
- DSC - 4 – Data Structures and Algorithms
- GE - 1 (1 out of 2) – 1. Mathematics for Computer Science
2. Numeric Methods
- AECC - 2 – Environmental Studies
- DSC - 3 (Lab) – PYTHONLab
- DSC - 4 (Lab) – Data Structure & Algorithm Lab

Second Year

Third Semester

- DSC - 5 – Database Management System
- DSC - 6 – Visual Programming using C#
- DSC - 7 – Computer Networks
- DSC - 8 – Software Engineering
- GE-2 (1 out of 2) – Probability and Statistics
Automata Theory and Computations
- DSC - 6(lab) – Visual Programming and DBMS lab
- DSC - 7(lab) – Networks lab
- SEC (1 out of 2) – 1. Soft Skills
– 2. Office Automation

Fourth Semester

- DSC - 9 – Operating Systems
- DSC - 10 – Object Oriented Programming
using Java
 - 1. Client/Server Computing
 - 2. Data Warehousing
 - 3. Object Oriented System Design
- DSE - 2 (2 out of 5 streams) – 4. Principles of Information Security
– 5. Principles of Programming Languages
- OE - 2 (1 out of 2) – 1. Distributed System
– 2. Computer Graphics
- DSC-IO (Lab) – Object Oriented Programming using Java
lab
- SEC(1 out of 2) – 1. Programming with C++
– 1. Programming with PHP

Third year

Fifth Semester

- DSC - 11 – Web Technology
- DSE - 3 – 1. Services Computing
- DSE - 4 (2 out of 5) – 2. Data Mining
– 3. Software Architecture.
– 4. Cryptography & Network Security
– 5. System Software
- OE 2 (1 out of 2) – 1. Artificial Intelligence
– 2. Introduction to E-Commerce
- DSC - 11 (Lab) – Web Technology
- SEC (1 out of 3) – 1. Android Programming
– 2. PROLOG Programming
– 3. Software Testing
LAB
- Compulsory – Online Course/ In-plant Training (2 weeks)
– One month Internship/ Mini Project

Sixth Semester

- DSC - 12 – Microprocessors & Microcontrollers
- DSE - 13 – Project
- DSE - 4 (2 out of 5) – 1. Cleared Computers
– 2. Foundations of Data Analysis.
– 3. Software Quality Management

	-4. Ethical Hacking
	- 5. Principles of Compiler Design
DSC – 12 (Lab)	– Microprocessors Lab
<u>B.A. ECONOMICS</u>	
First Year (New Syllabus)	
First Semester	
ECON 111	– Towards Understanding Economics
ECON 112	– Statistical Methods - I
ECON S02	– Population Studies
PADM 113	– Public Administration
Second Semester	
ECON 121I	– Microeconomics-I
ECON 122	– Mathematics for Economics-I
ECON S03	– Environmental Economics
ENVS 123	– Environmental Studies
Second Year	
Third Semester	
ECON 231	– Microeconomics - II
ECON 232	– Macroeconomics - I
ECON 233	– Statistical Methods - II
ECON 234	– Economics of Insurance
Fourth Semester	
ECON 241	– Money and Banking
ECON 242	– Macroeconomics - II
ECON 243	– Mathematics for Economists
ECON 244	– Economics of insurance - Practice
Third Year	
Fifth Semester	
ECON 351	– International Economics - I
ECON 352	– Public Finance - I
ECON 353	– Basic Econometrics
ECON 354	– Indian Economy - I
ECON 355	– Entrepreneurial Development
ECON S05	- Development Economics
ECON 356	- Gender Studies (GE 1)
Sixth Semester	
Fifth Semester	
ECON 361	– International Economics - II
ECON 362	– Public Finance - II
ECON 363	– Indian Economy - II
ECON 364	– History Economy Thought
ECON 365	– Entrepreneurial Development - Practice
ECON S08	- Indian Financial Institutions & Markets
ECON S07	- Society & Economy (GE 2)

B.A., ENGLISH

First Year

First Semester

- ENGL - 111 – Indian Writing in English
- ENGL - 112 – Prose
- PUAD - 113 – Public Administration

Second Semester

- ENGL - 121 – Poetry
- ENGL - 122 – Fiction
- ENVS - 123 – Environmental Studies

Second Year

Third Semester

- ENGL - 231 – History of English literature
- ENGL - 232 – English Language and linguistics
- ENGL - 233 – Communication Skills

Fourth Semester

- ENGL - 241 – British Drama
- ENGL - 242 – Literary Forms
- ENGL - 243 – Writing Skills

Third Year

Fifth Semester

- ENGL - 351 – English for Competitive Examinations
- ENGL - 352 – Literary Criticism
- ENGL - 353 – Shakespeare
- ENGL - 354 – American Literature
- ENGL - 355 – Post-colonial Literature
- ENGL – 356 - English for Mass Media
- GE – 1 ENGL – 357 - Soft skills

Sixth Semester

- ENGL - 361 – Translation studies
- ENGL - 362 – Literature in Translation
- ENGL - 363 – Contemporary Literary theories
- ENGL - 364 – Advanced English Grammar & Usage
- ENGL - 365 – Women's writing
- ENGL – 366 - Green Literature
- GE – 2 ENGL – 367 - Indian Culture through Literature

B.A. FRENCH

First Year (New

Syllabus) First Semester

- SEC - I – General French for Communication
- DSC - 1A – Grammar - I
- DSC - 2A – History of France - I
- AECC - 1 – Public Administration

Second Semester

- SEC - II – French for Tourism
- DSC - 1B – Grammar - II
- DSC - 2B – French Civilization - I
- DSC - 3B – History of France - II
- AECC - 2 – Environmental Studies

Second Year

Third Semester

- English - III – English - III
- SEC - III – Communication Skills in Hotel Business
- DSC - 1C – Study of Selected Literary Texts - I (Middle Ages and 16th Century)
- DSC - 2C – Study of Selected Literary Texts - II (17th Century)
- DSC - 3C – French Civilization - II

Fourth Semester

- English - IV – English - IV
- SEC - IV – Writing Skills in French
- DSC - 1D – Study of Selected Literary Texts - III (18th Century)
- DSC - 2D – Study of Selected Literary Texts - IV (19th Century)
- DSC - 3D – Study of Selected Short Stories of Guy de Maupassant

Third Year

Fifth Semester

- DSE - 1A - Study of selected Literary Texts - IV
- DSE - 2A - Translation Techniques - I
- DSE - 3A - Linguistics - I
- DSE - 4A - Scientific French } Any two of the four
- DSE - 5A - Business French }
- DSE - 6A - Prose }
- DSE - 7A - Professional Communication - I }
- GE - 1 - Indian Culture

Sixth Semester

- DSE - 1B - Francophone Literature
- DSE - 2B - Translation Techniques - II
- DSE - 3B - Linguistics - II
- DSE - 4B - Drama } Any two of the four
- DSE - 5B - Special Author - J.M.G. Le Clezio }
- DSE - 6B - Special Author - Charles Perrault }
- DSE - 7B - Professional Communication - II }
- GE - 2 - History of French in India

B.A. HISTORICAL STUDIES

First Year

First Semester

- DSC - 1A – History of India up to 650 C.E
- DSC - 1A – Introduction to Ancient Civilization
- AECC - 1 – Public Administration

Second Semester

- DSC - 1B – History of India 650- 1526 C.E.
- DSC - 2B – Middle Ages in Europe 475 - 1453 C.E.
- AECC - 2 – Environmental Studies

Second Year

Third Semester

- DSC - 1C – History of India
- DSC - 2C – History of Europe
- SEC - I – Introduction to Human Rights or
Understanding Heritage

Fourth Semester

- DSC - 1D – History of India
- DSC - 2D – History of Europe
- SEC - 2 – Indian Constitution

Third Year

Fifth Semester

- SEC - 3 – Introduction to the study of Archaeology
- DSE – 1A – History of India 1858 -194 C.E
- DSE – 2A – History of the World 1871-1945 C.E
- DSE – 3A – History of the South India upto 1335 C.E
- GE - 1 – History of Pondicherry upto 1674 C.E

Sixth Semester

- SEC - 4 – Introduction to Indian Architecture
- DSE – 1B – India Since Independence 1947–2000 C.E
- DSE – 2B – International Relations 1945-2000 C.E
- DSE – 3B – History of South India 1336-1800 C.E
- GE -2 – History of Pondicherry 1674-1954 C.E

B.Sc., MATHEMATICS

First Year

First Semester

- DSC - 1A – Theory of Equations and Trigonometry
- DSC - 2A – Differential Calculus
- AECC - 1 – Public Administration

Second Semester

- DSC - 1B – Analytical Geometry
- DSC - 2B – Integral Calculus
- AECC - 2 – Environmental studies

Second Year

Third Semester

- DSC - IC – Abstract Algebra
- DSC - 2C – Real Analysis - I
- SEC - 1 – Logic and Lattices

Fourth Semester

- DSC - 1D – Linear Algebra
- DSC – 2D – Real Analysis - II
- SEC - 2 – Vector Calculus

Third year

Fifth Semester

- SEC - 3 – Programming using SCILAB - Practical
- DSE – 1A – Complex Analysis - I
- DSE – 2A – Operations Research - I
- DSE – 3A – Mathematical Statistics - I
- GE - 1 – Programming using SCILAB - Theory

Sixth Semester

- SEC - 4 – Programming Lab in Numerical Methods - Practical
- DSE – 1B – Complex Analysis - II
- DSE – 2B – Operations Research - II
- DSE – 3B – Mathematical Statistics - II
- GE - 2 – Numerical Methods

B.A. PHILOSOPHY,

First Year

First Semester

- DSC - 1A – Indian Philosophy - I
- DSC - 2A – Western Philosophy - I
- AECC - 1 – Public Administration

Second Semester

- DSC - 1B – Indian Philosophy - II
- DSC - 2B – Western Philosophy - II
- AECC - 2 – Environmental Studies

Second Year

Third Semester

- DSC - 1C – Contemporary Indian Philosophy
- DSC - 2C – Contemporary Western Philosophy
- SEC - I – Yoga and Philosophy of Life

Fourth Semester

- DSC - 1D – Theoretical Ethics
- DSC - 2D – Political Philosophy
- SEC - 2 – Western Logic

Third Year

Fifth Semester

- SEC - 3 – Critical Thinking
- DSE-1A – Philosophy of Sri Aurobindo
- DSE-2A – Philosophy of Mahatma Gandhi
- DSE-3A – Philosophy of Religion
- GE-1 – Indian Culture

Sixth Semester

- SEC -43 – Applied Ethics
- DSE-1B – Philosophy of Rabindranath Tagore
- DSE-2B – Introduction to Thinkers of Social Reform
- DSE-3B – Philosophy of Education
- GE-2 – Feminist Philosophy

B.Sc., PHYSICS

First Year

First Semester

- PHYS-LAB - 1 – Physics - Laboratory - I
- DSC - 1A – Mechanics of particles, rigid bodies and continuous media
- DSC - 2 A – Kinetic theory and thermodynamics
- Mathematics - I
- AECC - 1 – Public Administration

Second Semester

- PHYS - LAB - 2 – Physics - Laboratory - II
- DSC - 1B – Oscillations, waves and acoustics
- DSC - 2 B – Optics Mathematics - II
- AECC - 2 – Environmental Studies

Second Year

Third Semester

- PHYS - LAB - 3 – Physics - Laboratory - III
- DSC - 1C – Electricity and Magnetism
- DSC - 2C – Modern Physics and Relativity
- Chemistry - I
- Chemistry Lab

Fourth Semester

- PHYS - LAB - 4 – Physics - Laboratory - IV
- DSC-1D – Quantum Mechanics
- DSC-2D – Electronics
- Chemistry - II
- Chemistry Lab

Third Year

Fifth Semester

- PHYS LAB - V – Physics Laboratory - V
- PHYS LAB - VI – Physics Laboratory - VI
- DSE - 1A – Solid State Physics
- DSE - 2A – Atomic & Molecular Spectroscopy
- DSE - 3A – Digital Electronics
- GE - 1 – Elective Course - I

Sixth Semester

- PHYS LAB - V – Physics Laboratory - VII
- PHYS LAB - VI – Physics Laboratory - VIII
- DSE - 1A – Solid State Physics
- DSE - 2A – Atomic & Molecular Spectroscopy
- DSE - 3A – Digital Electronics
- GE - 2 – Elective Course - II

B.Sc., PSYCHOLOGY

First Year

First Semester

- DSC - 1A – Foundation of Psychology - I
- DSC - 2A – Biological bases of Behaviour
- AECC - 1 – Public Administration

Second Semester

- DSC - 1B – Foundation of Psychology - II
- DSC - 2B – Social Psychology
- AECC - 2 – Environmental Studies

Second Year

Third Semester

- DSC - 1C – Developmental Psychology -I
- DSC - 2C – Experimental Psychology
- SEC - 1 – Personality Development

Fourth Semester

- DSC - 1D – Developmental Psychology - II
- 2D – Psychological Assessment
- SEC - 2 – Life Skills

Third year

Fifth Semester

- SEC - 3 – Stress Management
- DSE – 1A – Psychopathology
- DSE – 2A – Health Psychology
- DSE – 3A – Counseling Psychology
- GE - 1 – Psychology for Effective Living

Sixth Semester

- SEC - 4 – Managing Emotions
- DSE – 1B – Statistics for Psychology
- DSE – 2B – Counseling skills & Techniques
- DSE – 3B – School Psychology
- GE - 2 – Positive Psychology.

B.A. SOCIOLOGY

First Year

- DSC - 1A – Introducing Sociology - I
- DSC - 2A – Indian Society
- AECC - 1 – Public Administration

Second Semester

- DSC - 1B – Introducing Sociology - II
- DSC - 2B – Social Problems in India
- AECC - 2 – Environmental Studies

Second Year

Third Semester

- DSC - 1C – Histories of Sociological Thinkers
- DSC - 2C – Medical Sociology
- SEC - 1 – Understanding Social Problems Today

Fourth Semester

- DSC - 1D – Founders of Indian Sociology
- DSC – 2D – Social Change and Development
- SEC - 2 – Doing Social Survey

Third Year

Fifth Semester

- SEC - 3 – Corporate Skills
- DSE – 1A – Rural & Sociology
- DSE – 2A – Criminology
- DSE – 3A – Urban Sociology
- DSE – 4A – Women & Society
- DSE – 5A – Introduction of Social Research
- GE- 1 – Self & Development

Sixth Semester

- SEC - 4 – Social Statistics
- DSE – 1B – Population & Society
- DSE – 2B – Tourism & Society
- DSE – 3B – Industrial Relations & Labour Welfare
- DSE – 4B – Mass Media & Society
- DSE – 5B – Education & Society
- GE- 2 – Science, Technology & Society

B.A., TAMIL**SEMESTER - I**

DSC-1 A	TAML	121
DSC-2 A	TAML	112
AECC - 1	PADM	113

Literature I - ,f;fhy ,yf;fpak; (GJr;Nrup)
Grammar - I ed;D}y; vOj;jpffhuk;
 Public Administration(nghJ epu;thfk;)

SEMESTER - II

DSC-1 B	TAML	121
DSC-2 B	TAML	122
AECC - 2	PADM	123

Literature I - ,f;fhy ,yf;fpak; (jkpofk;)
Grammar - I ed;D}y; nrhy;yjpfhuk;
 Environmental Studies (Rw;Wr;#oypay;)

SEMESTER - III

DSC-1 C	TAML	231
DSC-2 C	TAML	232
SEC - 1	TAML	233

Literature III - rkak; & rpw;wpyf;fpaq;fs;
 Grammar - III ahg;gUq;fyf;fhupif
 gilg;gpyf;fpak;

SEMESTER - IV

DSC-1 D	TAML	241
DSC-2 D	TAML	242
SEC - 2	TAML	243

Literature IV fhg;gpaq;fs;
 Grammar - IV jz;bayq;fhuk;
 gad;ghl;Lj; jkpo;;

SEMESTER - V

SEC - 3	TAML	351
	TAML	352
*DSE- 1A	TAML	253
*DSE- 2A	TAML	254
*DSE- 3A	TAML	255
	TAML	256
GE-1	TAML	257

nkhopg;ghlk; jkpo;
jpUf;Fws;
 Literature V rq;f ,yf;fpak;(Gwk;)
 Grammar V Gwg;nghUs; ntz;ghkhiy
 nkhopapay; Xu; mwpKfk;
 jkpof tuyhWk; gz;ghLk;
 ,izaj; jkpo;

SEMESTER - VI

SEC - 5	TAML	361
	TAML	362
*DSE- 1B	TAML	363
*DSE- 2B	TAML	364
*DSE- 3B	TAML	365
TAML	366	ngupahupak;
GE-2	TAML	367

Ngr;Rf;fiy
 Literature VI rq;f ,yf;fpak;(mfk;)
 Grammar - VI ek;gpfg; nghUs;
 ,yf;fpaj; jpwdha;T
 Gyk;ngau;,yf;fpak;/gpnuQ;rpe;jpa tpLjiy tuyhW
 Clftpay; / ehlfthpay;

B.B.A. (Tourism and Travel Management)

First Semester

- BBAT 111 – Tourism Concepts and Practices
- BBAT 112 – Tourism Resources of India
- PADM 113 – Public Administration

Second Semester

- BBAT 121 – Tourism Geography
- BBAT 122 – Travel Agency and Tour Operations
- ENVS 123 – Environmental Studies

Second Year**Third Semester**

- BBAT (231) – Tour literary Planning & Design
- BBAT (232) – Business Communication
- BBAT (233) – Tourism Organization
- BBAT (234) – Basics of Hotel Operations
- BBAT (235) SEC -1 – Internship - 1

Fourth Semester

- BBAT (241) – Soft Skills & Personality Development
- BBAT (242) – Principles of Management
- BBAT (243) – Human Resources Management in Tourism
- BBAT (244) – Airlines & Airport Management
- BBAT (245) SEC -2 – Computer Applications in Tourism

Fifth Semester

- BBAT (351) SEC -3 – Internship - II
- BBAT (352) – Front Office Operations
- BBAT (353) – Travel Documentation
- BBAT (354) – Tourism Economics
- BBAT (355) – Principles of Accounting
- BBAT (356) – National Tour
- BBAT (357) GE - 1 – Tourism Entrepreneurship

Sixth Semester

- BBAT (361) – Communication French
- BBAT (362) – Sustainable Tourism
- BBAT (363) – Destination Planning
- BBAT (364) – Tourism Marketing
- BBAT (365) – Tourism & Technology
- BBAT (366) – Airfares & Ticketing
- BBAT (367) GE - II – Event Management

B.Sc., Zoology

First Year

First Semester

DSC - 1A

- Biodiversity of Invertebrates
- Biodiversity of Invertebrates Practical

DSC - 2A

- Basic Zoology
- Basic Zoology Practical
- Public Administration

AECC - 1

Second Semester

DSC - 1B

- Biodiversity of Chordates and Vertebrates
- Biodiversity of Chordates and Vertebrates Practical

DSC - 2B

- Animals and Human Welfare
- Animals and Human Welfare Practical

AECC - 2

- Environmental Studies

Second Year

Third Semester

DSC-1C

- Animal Physiology
- Animal Physiology Practical

DSC-2C

- Microbiology
- Microbiology Practical

SEC - I

- Vermitechnology

Fourth Semester

DSC-1D

- Developmental Biology
- Developmental Biology Practical

DSC-2D

- Vector Biology
- Vector Biology - Practical

SEC-2D

- Clinical laboratory Technology

Third year

Fifth Semester

SEC - 3

- Apiculture

DSE – 1A

- Immunology
- Immunology Practical

DSE – 2A

- Ornamental Fish Culture & Aquarium Technology*
- Ornamental Fish Culture & Aquarium Technology Practical
- Cell & Molecular Biology*
- Cell & Molecular Biology Practical

DSE – 3A

- Biochemistry & Intermediary Metabolism*
- Biochemistry & Intermediary Metabolism Practical

GE – 1

- Bioinstrumentation*
- Bioinstrumentation Practical
- Public Health & Hygiene

***Any Three Subject**

Sixth Semester

SEC - 3

- Aquatic Biology & Culture Techniques

DSE – 1A

- Endocrinology & Reproductive Biology*
- Endocrinology & Reproductive Biology Practical

DSE – 2A

- Poultry & Dairy Science*
- Poultry & Dairy Science Practical
- Evolution & Conservation Biology*

DSE – 3A

- Evolution & Conservation Biology Practical
- Genetics & Biotechnology*

Genetics & Biotechnology Practical
- Biostatistics & Bioinformatics*
- Biostatistics & Bioinformatics Practical
- Value Added Products of Animals

GE – 2

***Any Three Subjects**

THE COLLEGE COUNCIL

The College Council consists of the Heads of Departments who advise the Principal on the internal affairs of the college.

FEE STRUCTURE

Fees will be collected once in an academic year

The following are the rates of fees per year

Special Fees:

Under Graduate course	Rs. Per Year		
	Arts	Science	Comp.Sc.
1. Tuition Fees	200	200	200
2. Reading Room/Library	25	25	25
3. Admission Fees	10	10	10
4. Laboratory (Science)	–	100	300
5. College Calendar	50	50	50
Quasi Government Fees			
1. Athletic Association	150	150	150
2. College Day	150	150	150
3. Fine Arts Association	50	50	50
4. Department Association & SDF	100	100	100
5. College maintenance Fees	100	100	100
6. College Magazine	75	75	75
7. Stationery Fee, Test & Exam.	75	75	75
8. ID card	75	75	75
9. Caution Money Deposit	100	100	100
10. Group Insurance	100	100	100
11. Language Lab (Arts)	100	–	–

FEES PAYABLE TO UNIVERSITY

(To be paid at the time of admission)

		Rs.
1. Matriculation Fee	–	100
2. Sports Fee	-	150
3. Recognition Fee		
i. (for HSC candidate qualified from the State Board Of Tamil Nadu)	–	150
ii. For all other Boards including CBCS	-	500
4. University Development Fund (One time payment)	–	100

NOTE: If a student, after joining, leaves the college during a term he/ she shall have no right to claim a refund of any portion of the fee remitted except the caution deposit

The fee is payable not later than the 10th working day from the date of commencement of each year. Payment in installements will not be accepted.

If a student fails to pay the fees on or before the day fixed as above, he / she will have to pay a fine of One Rupee per day of default, including holidays and his / her name will be struck off the rolls. However he/she will be re-admitted on request and on payment of a re-admission fee of Rs. 10 in addition to other dues.

SCHOLARSHIPS

Application Form and instruction circulars for the award of various scholarships administered by the Government of Puducherry and Government of India may be had from the office of the Principal after paying the prescribed amount. Students wishing to apply for these scholarships should submit the application to the office of the Principal.

1. Puduherry State Post Matric Scholarship for general education.
2. Political Sufferers Scholarship for children and grand children of political sufferers.
3. Post - Matric Scholarship for Non-Hindi Speaking Students
4. Post - Matric Scholarship for Physically Handicapped.
5. Post - Matric Scholarship for Scheduled Castes.

The application fee for 1 to 4 is Rs.1/- and 5 is free of cost.

Note: The cost of each application form should be paid in cash at the college

MENTORING SYSTEM

1. Each student of the college will be assigned as a ward to a member of the teaching staff. Students should meet their respective mentors at the college outside their regular class hours on working days and during the hour allotted to them by the mentors for personal advice and guidance. Attendance at these mentoring sessions is compulsory.

2. The mentors will closely watch the progress of students in the studies, regularity in attendance and behaviour in the college and outside. The principal will take serious action if any adverse report is received from the mentors against any of their wards.

LIST OF HOLIDAYS FOR 2019 - 2020

Sl. No.	Date	Days	Reason
(1)	(2)	(3)	(4)
1.	12-08-2019	Monday	Bakrid(ID-UI-Alha)*
2.	15.08.2019	Thursday	Independence Day
3.	16-08-2019	Friday	De-Jure Transfer Day
4.	02-09-2019	Monday	Vinayaga Chaturthi
5.	02-10-2019	Wednesday	Gandhi Jayanthi
6.	07-10-2019	Monday	Ayudha Pooja
7.	01-11-2019	Friday	Puducherry Liberation Day
8.	25-12-2019	Wednesday	Christmas
9.	01-01-2020	Wednesday	New Year's Day
10.	15-01-2020	Wednesday	Pongal
11.	16-01-2020	Thursday	Thiruvalluvar Day
12.	17-01-2020	Friday	Uzhavar Tirunal
13.	10-04-2020	Friday	Good Friday
14.	14-04-2020	Tuesday	Tamil New Year
15.	01.05.2020	Friday	May Day

* Subject to change depending upon the appearance of the Moon.