



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

**TAGORE GOVERNMENT ARTS AND SCIENCE
COLLEGE, PUDUCHERRY**

AIRPORT ROAD, LAWSPET, PUDUCHERRY
605008

<https://tac.py.gov.in>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Genesis and the Context:

Established in the year 1961, in the name of the Nobel Laureate Gurudev Rabindranath Tagore, located in the rich ambiance of the former French enclave, now a Union Territory of Puducherry, Tagore Government Arts and Science College, henceforth TGASC, has served the cause of education, largely catering to the first generation students from the disadvantaged background. Spanning over six decades, the institution has consistently advanced in its mission of providing education, achieving noteworthy milestones at the national level. Due to its diverse accomplishments in all domains, the college holds a unique position in the realm of higher education in the country. **TGASC ensures quality of teaching through UPSC recruitments.**

Keeping with the rich legacy of the ancient habitat of this land dating back to the days of the Roman Empire at Aricamedu, the presence of nationalists and spiritual seekers like Subramania Bharathi and Sri Aurobindo, TGASC has aspired to combine the spiritual and the material as a unique experiment, possibly unrivalled in the context of Higher Education in India.

Dedicated to environmental sustainability, innovation, and start-up initiatives, the college has gained acclaim from national authorities. In 2023, it was acknowledged as a notable destination in Pondicherry by the **Ministry of Tourism** and was bestowed with star status by the **Ministry of Education**. Acknowledged as one of Puducherry's top administrators, the Leader was honored with the **Chief Minister's Certificate of Appreciation** in 2021 for green campus, **Indian CSR Award** for Environmental Responsibility and Initiative of the Year in 2022.

Evolution of TGASC:

Initially founded as a pre-university institution with an enrollment of 106 students, the college expanded rapidly. In 1962, it introduced programs such as B.A. Economics, B.A. French, B.Sc. Mathematics, and B.Sc. Botany. **The foundation stone for the new campus was laid by Pandit Jawaharlal Nehru in 1963**, commemorating the Birth Centenary of Sri Rabindranath Tagore.

Situated in Lawspet, TGASC is positioned in one of the densely populated regions of Puducherry, approximately 6 km from Pondicherry town with a green campus spanning 18 acres. The students are primarily from the economically weaker section of the society.

Vision

- Aims at producing educated and socially conscious citizens who will contribute to nation building.
- The college follows a system of participatory and decentralized management.
- Manage specific responsibilities by constitution of various Committees like Admission Committee, Discipline Committee, Sports Committee, Gender Sensitization Committee, Examination Cell, and SC/ST cell.
- Ensure participation of teaching staff in various important activities of the committees headed by Senior

Teachers.

- Create various clubs for extracurricular activities like the Music club, the Astronomy club, the Film Club, the Reading-Writing Club, etc. which are managed by students with the guidance of staff members.
- Foster the complete transformation of youth across diverse socio-economic backgrounds, promoting holistic development through high-quality education.
- Strive for excellence in higher education by upholding standards of quality, fostering dedication, and encouraging hard work.
- Cultivate a pool of skilled human resources, enhance women's access to higher education, impart the youth with a scientific mindset, and shape students into responsible citizens by instilling cultural values and a forward-looking vision.
- Advocate values such as environmental protection, community development, truthfulness, quality, and sacrifice among students through the platform of higher education.
- Actively engage students in co-curricular and extracurricular activities to contribute to their comprehensive development.
- Promote innovation and entrepreneurial skills among the youth while fostering critical thinking and problem-solving abilities.

Mission

- Deliver high-quality higher education.
- Aiming to shape the human personality by instilling character with virtues, knowledge with devotion, and skill with confidence.
- Contribute to the all-round physical, emotional, intellectual and spiritual well-being of the students.
- Extend higher education opportunities to students in the Puducherry region, particularly those hailing from economically disadvantaged backgrounds.
- Provide higher education access to marginalized students through the provision of free education and various pre-matric scholarships.
- Equip students with the competencies required to confront the challenges of the 21st century.
- Motivate students to pursue higher education by extending financial assistance in the form of scholarships.
- Foster environmental awareness and the imperative to protect the Earth among the student community.
- Recognize and reward meritorious students through scholarships and prizes for outstanding academic achievements.
- Create avenues for students to develop entrepreneurial and innovative skills.
- Promote indoor and outdoor sports by establishing a spacious ground, an indoor stadium, and providing necessary equipment.
- Uncover students' latent talents and encourage their socio-cultural growth and national integration through various opportunities.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The institution features an extensive, green campus spanning 18 acres, strategically located in an urban setting with excellent connectivity to all areas of Puducherry.

- The institution carries a profound legacy and holds a positive standing in the community.
- A strong commitment in preserving the environment and actively engaging with the local community.
- Only government college in Puducherry led by a UPSC selected regular Principal with steadfast commitment to leadership serving continuously for 5 years.
- **Ministry of Tourism, GoI**, has recognized TGASC as a '**Must See**' place in Puducherry.
- The Environmental Audit Agency refers to the campus as the "**Lungs of Puducherry.**"
- Dedicated efforts to cater to the socio-economically deprived, providing both moral and financial support, hence dropout rate is low.
- Acknowledgment of teachers through the Best Teacher Award for their outstanding performance.
- The Innovation Cell, with a **One Star Status** actively promotes innovation and entrepreneurial skills among students.
- A Suffice Innovation Hub under the **Ministry of Education, GOI**.
- Production of notable alumni, including the current **Chief Minister of Puducherry** and a **Former Chief Minister** contributing to a prestigious tradition that extends its influence worldwide.
- Faculty members are **selected through UPSC**, ensuring high level of qualification and expertise with international scholarships and a U.S. patent holder.
- 94 faculty members with Ph.D. degrees, extensive publications, presentations, and authored books.
- The institution maintains a commendable teacher-student ratio 1:26, fostering an environment conducive to effective learning.
- The library is well-equipped, housing rare books and e-journals, supported by the INFLIBNET facility.
- Varied programs are in place to support students enabling participating in co-curricular activities.
- Nominal government fee structure encouraging enrollment of talented and economically weaker students.
- The campus is designed to be both eco-friendly and accommodating to differently-abled individuals.
- Vibrant NCC and NSS units, RCC and CECA contribute to a dynamic and engaged campus life for both boys and girls. Only college under the Puducherry administration having three NCC units.
- The institution ensures students are well-prepared for professional opportunities through an effective Training and Placement Cell.
- Wall and the surroundings sport healthy slogans for the betterment of the students and imparting a spirit of patriotism.

Institutional Weakness

- Majority of students admitted to the institution are first-generation learners from low economic backgrounds, exhibiting limited exposure and communication skills.
- The need to fill- up existing vacancies with the help of the government.
- The need to identify sufficient funding agencies for research and development activities.
- The need to enhance robust research culture.
- Low progression towards higher education.
- Securing administrative sanction for enhancing infrastructure facilities to accommodate the rising number of student strength.
- Prolonged processes for admission, university exams, and result declarations, creating challenges for students pursuing higher studies.
- The need to create higher aspiration among the students.
- The need to have infrastructure to address the diverse requirements of students.
- The need to have greater Government involvement for the career opportunity for the staff.

Institutional Opportunity

- Attain recognition as a **State University** and a distinguished institution of higher learning.
- Capitalize on significant opportunities to introduce innovative and career-oriented programs in line with industry standards. Explore the potential for implementing skill-based short-term programs and vocational courses.
- Enhance the offering of skill-oriented and value-added courses.
- Initiate interdisciplinary and multi-disciplinary education programs in alignment with NEP 2020.
- Expand the number of Memoranda of Understanding (MoUs) and linkages for collaborative teaching and learning practices.
- Foster an advanced sports culture through the development of indoor and outdoor sports facilities.
- Establish a preparatory training center for all kinds of services including armed forces and police.
- Evolve into an Innovation Hub, focusing on interdisciplinary research and innovation.
- Attract diverse research projects that contribute to the industry and society by generating knowledge.
- Facilitating business communication and offering students opportunities in support of creating a tourism-friendly city.
- Position the institution as a **Heritage Centre of Learning**.

Institutional Challenge

- Foster employability and placement opportunities for graduating students in general.
- Attract students to traditional programs in the post-COVID era.
- Navigate challenges of diminishing government financial aids for higher education.
- Address the issue of teacher retention and prevent the departure of talented faculty.
- Strive for academic and administrative autonomy within the constraints of State Government and Pondicherry University regulations.
- Overcome technical, financial and administrative obstacles in the initiation of new courses.
- Unleash the untapped potential of the Alumni network.
- Overcome challenges of revenue generation in a government institute.
- Facilitate financial support for faculty members to attend seminars and conferences.
- Being an Undergraduate college the research grants are negligible.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college, affiliated with Pondicherry University, offers 16 undergraduate programs in Arts, Commerce, BBA and Science, all operating under a Choice-Based Credit System, and is well-prepared for the implementation of NEP 2020. Apart from this there are three departments, Hindi, Cooperative Management, and Physical Education supporting the curriculum. Faculty members, actively engaged as members of the Board of Studies (BOS) and syllabus-setting subcommittees of the affiliating university, have played a role in designing the curriculum. Being an affiliated college it has limited scope in terms of curricular reforms. However, in last five years the college has offered 46 certificate/value added programmes.

The academic calendar, tailored for curriculum delivery, takes into account Course Outcomes (COs), Program Outcomes (POs), and Program Specific Outcomes (PSOs). The institution adheres to this calendar, maintaining a structured timetable, equitable workload distribution, teaching plans, academic diaries, and synoptic notes. Continuous Internal Evaluation (CIE) is integral to the educational environment, ensuring students are consistently engaged and evaluated.

To address the demand for diverse employment skills, the institution offers 16 undergraduate courses. Emphasizing experiential learning, the college assigns project work, fieldwork, industrial visits, and study tours. Well-equipped with ICT-enabled classrooms, laboratories, a comprehensive library, and the computer lab, the campus is connected to the internet. 692 students undertook project work/field work/internships in the last academic year.

Teachers actively participate in organizing academic tours, project works, industrial visits, as well as workshops, seminars, and conferences. Curriculum enrichment includes the incorporation of cross-cutting issues through the celebration of various days. The institute values feedback from students, parents, alumni, and faculty, utilizing the collected data for decision-making and continuous quality improvement.

Teaching-learning and Evaluation

The Internal Quality Assurance Committee (IQAC) oversees the planning and execution of curricula, teaching-learning methods, and evaluation processes. The institution diligently adheres to guidelines from the state government and university for student enrollment, with an average enrollment percentage of 93.89 against sanctioned capacity in the past five years. Admissions are granted based on merit, following all reservation rules through the Centralised Admission Committee (CENTAC).

Maintaining a student-to-full-time teacher ratio of **26:1**, the faculty actively employs various student-centric activities such as surveys, field visits, case studies, problem-solving practical and creative exercises to enhance critical and creative thinking skills. The Centre for Extra-Curricular Activities (CECA) comprising of clubs like Reading and Writing Club, Music Club and Astronomy Club provides opportunities for learning beyond classrooms through seminars, talks and discussions. The institution has developed e-content, including e-texts, PowerPoint presentations, and quizzes, shared through different platforms.

Qualified full-time teachers have been appointed through UPSC with 92.74% of full-time positions filled in the last five years. Additionally, 81.62% of full-time teachers hold Ph.D./NET/SET qualifications.

The evaluation process involves both Internal and External Assessments. Internal Assessment is done based on CBSE guideline. Examination-related grievances are promptly addressed through appropriate institutional mechanisms transparently delivered within a stipulated period. The institution follows an outcome-based education approach, identifying and assessing course wise and program-wise learning outcomes in terms of knowledge, skills, and attitudes. COs, POs, and PSOs are clearly defined and communicated to students through the website, departmental notice board, class orientation, and induction programs.

The attainment levels of POs, PSOs, and COs are used for continuous improvement. Over the last five years, the average pass percentage stands at 73.05 %.

Research, Innovations and Extension

The IQAC plays a pivotal role in organizing workshops and guiding teachers in preparing research proposals for submission to funding agencies such as ICSSR, ICPR, RUSA, DST, PM-USHA etc. The IQAC has organized sixty four conferences including topics of importance like NEP. TGASC has an Institution Innovation Council receiving Star Status offering essential guidance to aspiring individuals in shaping and realizing their business ideas. TGASC also collaborates with the **Ministry of Innovation Cell (MIC)** and has volunteered to be a mentee institution, strengthening the innovation and entrepreneurship ecosystem.

Having secured research grants totaling Rs. 20.84 Lakhs from both government and non-governmental agencies, the faculty members have contributed significantly to academic literature. They have published 104 research papers in UGC Care list research journals with ISSN and 148 books, including chapters in books with ISBN over the past five years. TGASC supports proposals from faculties and students for startup projects financially and also encourages them to participate and present papers in international conferences and seminars.

TGASC received appreciation-cum-recognition from many governmental /non-governmental organizations for the extension work including the receipt of the **Covid Warrior Award** from Better India and the **Meri Life Certificate** of recognition from the DST and Higher Education. TGASC played a proactive role in relief efforts amid the **Covid-19 pandemic**, actively raising funds and distributing essential supplies such as food, groceries, sanitizers, masks, and gloves. Three National Cadet Corps (NCC) units provide military training, fostering leadership skills among both male and female students. 6 cadets have chosen careers in the armed forces, serving as AGNIVEER: 6 participated in RD Camp. Recognitions and rewards have been conferred upon students and faculty members for their contributions to extension activities.

Institutional social responsibility is spearheaded by National Service Scheme (NSS) and NCC cadets through extension activities. Actively participating in government-led initiatives like Swachh Bharat Campaign, Sanitization and Cleanliness Drives, Mission Life, and Voter Awareness Programs, received appreciation and recognition from numerous governmental and non-governmental organizations.

Establishing 27 functional Memorandums of Understanding (MoUs) and linkages for teaching-learning, research, and extension activities, the institution remains committed to fostering collaborative efforts in various domains.

Infrastructure and Learning Resources

The college encompasses a build-up area of 16503 sq.m., sprawled across 18 acres of land within an environmentally friendly campus adorned with gardening and landscaping. The infrastructure includes an administrative building, 56 classrooms, 12 well-equipped laboratories, 2 Computer Laboratories, 1 Microprocessor lab, HoD Cabins, 16 Staff Rooms, 2 seminar halls, 17 sanitary blocks, a dedicated Library Building, and storerooms for NCC, NSS Unit, Ladies Room, among other facilities. Embracing eco-friendly practices, the institute utilizes solar energy as an alternative power source, employs energy-efficient instruments, practices water harvesting, and implements a recycling system. The campus is equipped with wheelchairs and ramps for differently-abled individuals.

A spacious, flood lighted multipurpose playground spanning 5 acres comprising a volley ball court, a handball court and foot ball posts is available for other outdoor sports activities like cricket, kabaddi, athletics and kho-kho. Facilities for Indoor games like badminton, table-tennis, chess and carrom are provided to students in the

College campus itself.

Featuring a well-established Central Library, the facility includes a stack section, periodicals, a reading room, a reference section, reprographics services, and other essential amenities. The library is automated using the KOHA free software, with subscriptions to INFLIBNET and N-LIST for sharing e-resources. The central library occupies a separate building with a built-up area of 1383.21 sq.m., housing books 96366(Textbooks + Reference Books), 1974 gifted books, and 55 journals/periodicals. Audio books, head phones and NVDA screen reader software available for the visually challenged students.

The college campus is equipped with 120 internet-connected computers, which include printers, scanners, photocopier machines, and LCD projectors. Each department features computers with hardwired internet connectivity boasting a bandwidth of 102 Mbps. In the past five years, the institute has invested Rs. 53.27 lakhs in enhancing and Rs. 99.65 lakhs in maintaining academic and physical facilities. Additionally, as part of the Infrastructure and Equity Initiative Scheme of RUSA, a total of Rs. 68.50 lakhs have been spent on similar improvements.

Student Support and Progression

The institution facilitates financial support for Best students in academics, sports, NCC and NSS through scholarships provided by both state and central governments. Various institutional scholarships, sourced from Students' Aid Funds, are also available to meritorious and financially needy students. Approximately 36% of students have benefited from guidance for competitive examinations and career counseling offered by the institution. Over the last 5 years, the institute has disbursed a total of about Rs.84 lakhs in financial assistance under various schemes. College is sponsoring 200 students and enabling students to 'earn while learn' by engaging them in various activities inside the campus.

Regular activities are conducted to enhance students' soft skills, language and communication skills, life skills, and ICT/computing skills. The Placement Cell offers guidance for competitive examinations and career counseling, facilitating placements in state government services and private companies through on-campus and off-campus drives. On average, about 26% students have advanced to higher education/job in the last 5 years. Through the Placement Cell 3 job melas were conducted to provide job opportunities for the students.

The college has a transparent mechanism for timely redressal of student grievances through statutory committees such as the Anti-Sexual Harassment Committee, Grievance Redressal Cell, and Anti-Ragging Committee. The institution promotes student participation in cultural and sports activities by organizing motivation and training programs. Students are given opportunities to showcase their talents through competitions like Elocution, Drawing, Poster Preparation, Essay Writing, Poem Recitation, and DIY competitions. On average, 407 students have participated, earning 80 awards and medals for outstanding performance in sports and cultural activities.

The Registered Alumni Association, 'Tagore Arts College Munnal Manaviyar and Manavar Sangam' (Reg. No. 527 of 2015) actively engages in the development and quality enhancement practices of the institution. The Alumni contribute as donors, resource persons, mentors, career guides, and employers, participating in various events of the college.

Governance, Leadership and Management

The management sensitizes the college administration regarding its vision and mission through training sessions and meetings. The quality policy and the perspective plan drafted by the College Development Committee are in line with the vision and mission of the institution. The administration provides a conducive environment to implement NEP 2020. The administration of the curriculum, co-curricular and extra-curricular activities is monitored through various committees. The college implements e-governance in administration, finance and accounting, students' admission and support, and in examinations. It has welfare measures like group insurance, EL encashment, cooperative credit society, medical reimbursement schemes, etc. for the welfare of teaching and nonteaching staff. The IQAC evaluates the performance of teachers through the Appraisal Scrutiny Committee and provides appropriate opportunities under the career advancement scheme. Teachers participated in 121 online/ offline faculty development and capability enhancement programs during the last five years. The college has its own strategies for the mobilization of funds and resources. The college is funded directly by the Government of Puducherry. The institution is running 16 UG courses. The institution conducts an internal audit every year for proper fund mobilization. The IQAC takes initiatives for institutionalization of the quality assurance practices. It monitors the implementation of the vision and mission of the college through the preparation and deployment of the perspective plan of development. It has been trying to enhance the quality through the organization of webinars/ conferences/ workshops on capability enhancement, pedagogy, IPR, and research aspects for teaching and non-teaching staff. The IQAC collects, analyzes, and utilizes feedback from various stakeholders for quality improvement. The institution regularly participates in AISHE and NIRF.

Institutional Values and Best Practices

Best Practices

1. Urban Forest (Nagar van):

The campus demonstrates a commitment to eco-friendly practices, green initiatives, and environmental sustainability by incorporating features like green spaces, open classrooms, the use of natural energy resources, water harvesting, and efficient recycling. A comprehensive waste management system addresses solid, liquid, and e-waste. Energy and green audits contribute to sustainability efforts.

2. Co-parenting:

The institution engages in a form of secondary parental support for students through the provision of various assistance services. These include offering financial aid to students who have lost parents, providing counseling services, extending financial support to economically disadvantaged students, and supplying groceries, among other forms of assistance. Active student participation in national initiatives such as Swachh Bharat Abhiyan and awareness programs on health, gender, human rights, disaster management, and the environment contribute to societal awareness. The institution strictly adheres to a prescribed Green Policy, Code of Conduct, and Professional Ethics.

3. Equality, Safety and Inclusivity:

Gender equality is actively promoted, ensuring equal participation of both female and male students in all college activities. The campus enhances the safety of female students through 24X7 CCTV surveillance in designated areas and through various committees like Anti-ragging Committee, Discipline Committee, Women's Cell, Student Grievance Redressal Cell and Minority Committee. Initiatives on gender sensitization,

environmental awareness, equity, and communal harmony align with the goals of the National Education Policy (NEP) 2020. The institution prioritizes inclusivity by providing facilities for disabled individuals.

3. Centre for Extra-Curricular Activity (CECA)

The CECA engages students in diverse activities, entrepreneurial training, and interdisciplinary skills encompassing arts, science, and humanities. Cultural, linguistic, religious, communal, and socio-economic harmony is actively promoted through cultural events and celebration of significant days.

4. Legal Services for Students:

Legal support is provided to the students through the Union Territory of Puducherry Legal Services Authority.

Institutional Distinctiveness:

The unique and distinctive quality of the College lies in the efforts taken to create a Green Environment.

Green Abode of Peace (Santi Niketan of South India):

- **Corona Memorial Garden**
- **Chola Garden/Tulasi Garden**
- **Velu Nachiyar Garden**
- **Buddha Garden**
- **Veera Pandiya Kattabomman Forest**
- **Shanthi Aranyam**
- **Butterfly Garden**
- **Sangam Pond**

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	TAGORE GOVERNMENT ARTS AND SCIENCE COLLEGE, PUDUCHERRY
Address	AIRPORT ROAD, LAWSPET, PUDUCHERRY
City	Puducherry
State	Puducherry
Pin	605008
Website	https://tac.py.gov.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Sasi Kanta Dash	0413-2257566	9443601531	-	hoitacc@gmail.com
IQAC / CIQA coordinator	Velu Raj R	0413-2253263	9443601531	-	velu.tac@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Puducherry	Pondicherry University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	01-06-1961	View Document
12B of UGC	01-06-1961	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	AIRPORT ROAD, LAWSPET, PUDUCHERRY	Urban	18	16503

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Mathematics,	36	Higher Secondary	English	60	12
UG	BSc,Physics,	36	Higher Secondary	English	60	29
UG	BSc,Chemistry,	36	Higher Secondary	English	60	57
UG	BSc,Botany,	36	Higher Secondary	English	60	25
UG	BSc,Zoology ,	36	Higher Secondary	English	60	42
UG	BSc,Computer Science,	36	Higher Secondary	English	60	59
UG	BA,History,	36	Higher Secondary	English	60	22
UG	BA,Economics,	36	Higher Secondary	English	180	165
UG	BA,Philosophy,	36	Higher Secondary	English	60	0
UG	BA,Tamil,	36	Higher Secondary	English	120	52
UG	BA,English,	36	Higher Secondary	English	180	108
UG	BA,French,	36	Higher Secondary	English	60	21
UG	BCom,Commerce,	36	Higher Secondary	English	180	175
UG	BSc,Psychology,	36	Higher Secondary	English	60	39
UG	BA,Sociology,	36	Higher Secondary	English	60	26
UG	BBA,Tourism,	36	Higher Secondary	English	120	111

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				135			
Recruited	0	0	0	0	0	0	0	0	60	56	0	116
Yet to Recruit	0				0				19			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				82
Recruited	24	25	0	49
Yet to Recruit				33
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	10	3	0	37	25	0	75
M.Phil.	0	0	0	3	2	0	7	13	0	25
PG	0	0	0	0	1	0	1	0	0	2
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	8	11	0	19
M.Phil.	0	0	0	0	0	0	2	5	0	7
PG	0	0	0	0	0	0	0	2	0	2
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female	Others	Total
		0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	720	57	0	0	777
	Female	131	35	0	0	166
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	189	152	176	194
	Female	26	18	30	27
	Others	0	0	0	0
ST	Male	2	2	5	3
	Female	1	0	1	0
	Others	0	0	0	0
OBC	Male	196	179	197	176
	Female	69	68	78	49
	Others	0	0	0	0
General	Male	321	254	312	314
	Female	116	113	129	107
	Others	0	0	0	0
Others	Male	340	277	350	345
	Female	105	105	106	51
	Others	0	0	0	0
Total		1365	1168	1384	1266

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Tagore Govt Arts and Science College, being an affiliated college to the Pondicherry Central University, follows the curriculum prescribed by Pondicherry University. For the implementation of
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National Educational Policy 2020, the university constituted an NEP Implementation Committee which, in turn, made various recommendations to individual departments and the Board of Studies to prepare syllabi for NEP-compliant academic programmes. Based on the recommendations and feedback received, National Education Policy 2020 has been implemented by some departments and others are in the final stages of implementation. Tagore Govt Arts and Science College has also been at the forefront of conducting various seminars and workshops for the implementation of NEP-2020 and related procedures. The college conducted an ICSSR-sponsored national seminar in 2023 to deliberate upon the opportunities and challenges of the implementation of NEP 2020 and has encouraged faculty members, students and administration staff to regularly attend workshops and meetings organised by Pondicherry University. Furthermore, the NEP embraces a transdisciplinary nature, encouraging the integration of concepts, practices, and analytical frameworks from two or more disciplines to address complex problems effectively. In the undergraduate syllabus taught at the college, courses and subjects like Tamil, English, Hindi, French, Environmental Science, and Public Administration which are taught in the first two semesters form an integral part of the teaching-learning experience. Credit-based course on Environmental Education and Public Administration is a part of the curriculum. This integration not only leads to the development of new fields of study but also equips learners with the ability to tackle multifaceted issues. Presently, each department is offering Generic Elective papers to other disciplines to promote interdisciplinary among its students and enable exposure to some other discipline/domain. The NEP 2020 policy encourages such an interdisciplinary approach, where the resources and insights of one academic stream are combined with others, fostering solutions beyond traditional boundaries and promoting innovative problem-solving based on fresh understandings. In capturing the word and spirit of the NEP 2020, the college also motivates students' participation in various administrative, co-curricular and extracurricular activities throughout the year. The college has the Centre of Co-Curricular Activities which conducts cultural events and organizes programs in the college

	<p>and also serves as a bridge between the college and other educational institutions to communicate and ensure the participation of the students in various programs around the state. Tagore College will effectively and efficiently implement Pondicherry University's undergraduate Curriculum Framework for the affiliated colleges which is based on National Education Policy 2020 from the current Academic Session (2023-24) with regular monitoring in ways that serve the needs of the students in the best possible manner.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>Academic Bank of Credit (ABC) offers the students the chance to redeem their credit for a Certificate/ Diploma/ Degree while keeping the opportunity for lifelong learning. The undergraduate curriculum framework designed as per the recommendations of the National Education Policy 2020 should provide the flexibility for the earning and accumulation of credit, and also a transfer of credit in case the student chooses to pursue further education in any national or international institution. Tagore Govt Arts and Science College is affiliated to Pondicherry Central University which is the decision-making authority regarding the course curriculum. Since, the University is in the process of implementing the NEP 2020, the college awaits further communication in this regard. The college will implement the Academic Bank of Credits as soon as the University finalises the details and notifies it.</p>
<p>3. Skill development:</p>	<p>The vision of the college is to promote value-based quality education - i.e., Character with Virtues, Knowledge with Devotion and Skill with Confidence for God's Glory, Nation's Pride and human growth. The college offers Ability and Skill Enhancement courses in line with the curriculum issued by Pondicherry University to equip students with global outlook and market-oriented skills which improve their employability and domain knowledge. The college also promotes technical and soft skill development of students through the Career Counselling Cell and Placement Cell and enables linkages with other state and central government agencies and private players in the market. Awareness programs and job fairs are also periodically conducted to motivate students to get jobs of their interest. As mandated by the NEP 2020, students are motivated to participate in various</p>

	<p>activities organised by the Centre for Extra-Curricular Activities to enhance experiential learning and bridge the gap between theory and practice. The college also celebrates the national festivals of Independence Day and Republic Day with zeal and patriotic fervour, and conducts various awareness programs on significant days such as World Aids Day, Environment Day, and Science Day and observes the Death and Birth Anniversary of our National leaders which helps the students imbibe cultural values and professional qualities. Mentoring students is one of the standard practices of the college, to enable students to explore future employment after graduation, and also help them get the most out of their studies. Add-on courses that integrate learning with various technical disciplines are conducted in collaboration with government/industry/private agencies. English communication for students are taught through Reading and Writing Club, Debating Club and CECA. Further, student-centric teaching methods are adopted for effective communication of the subject knowledge to the students. Students are taught with the mission that fosters a learning environment which nurtures the exploration of various skills and critical thinking about the subject. An atmosphere of research is also provided by the Institution Innovation Council and initiatives such as the Distinguished Lecture Series. Seminars, conferences and workshops contribute to the capacity building of the faculty members as well as the students. Guided tours, field visits and project works are regular features in the academic calendars of the departments which hone the skills of the students in their respective areas. The following are the student-centric methods adopted: 1. Student involvement in practical or project work 2. Distinguished/Special lecture programmes. 3. Experiential learning 4. Participatory learning 5. Developing Professional Networks 6. Staying updated with latest trends/recent knowledge The students are also given training in the following: 1. Soft skills 2. Life skills 3. Employability Skills 4. Communication Skills 5. Laboratory training 6. ICT Skills</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Located in a multilingual region, Tagore Govt Arts and Science College promotes the exchange of linguistic and cultural traits of heterogeneous groups</p>

	<p>of India. Students get an opportunity to develop their multilingual capacity in classical as well as modern Indian languages such as Tamil, Malayalam, Hindi, and Telugu. The college library houses around 98,000 books enabling an enriching dissemination of the ancient knowledge of the Vedas, Upanishads, Sangam literature and medieval religious poetry. The college offers Tamil, English, Hindi, French etc. as foundation language courses during the first two semesters. The college also offers B. A. Tamil, B.A. English and B.A French as Under Graduate Degree programme. A course titled Indian Culture through Literature is taught to the students of BA English. To provide classroom delivery in bilingual mode (English and vernacular), the college conducted a 15-day orientation program for newly recruited members of the faculty to learn the vernacular. Additionally, the college showcased the talents of the students in preserving the Indian culture and traditions through graffiti on the inner and outer walls of the college which was appraised by the renowned artist Mr. Lalit Varma, Aurodhan Art Gallery, Puducherry. Puducherry is famous for Indian arts such as terracotta. The college invited Padma Shri awardee Mr. VK Munuswamy, a traditional terracotta sculptor to attract the minds of the youth towards Indian arts. The college also celebrates Mathri Bhasha Divas regularly and invites resource persons who promote the Indian Knowledge system. Tamil department had organised a special talk on Tamil Literary inscriptions. These initiatives further strengthen the NEP 2020 implementation plan. Additionally, a Yoga centre is also run by the college which promotes the spiritual growth of faculty members and the students. It also inculcates the values of wellness and health.</p>
5. Focus on Outcome based education (OBE):	<p>The college follows the curriculum prescribed by Pondicherry University which is offered in the outcome-based education system with a customized lesson plan manual that clearly states, course outcome, program-specific outcome and program outcome. Students are made aware of these inbuilt course outcomes, and program-specific outcomes through the classroom teachings and orientation programs. Attainment of outcomes is analyzed and assessed by the departments at the end of the course. The outcome-based syllabus also helps the faculty</p>

	<p>members to develop self-directed implementation strategies to facilitate the teaching, learning and assessment objectives. Any changes in the syllabus or the program outcomes are communicated to the students through legitimate information portals. Additionally, Students are encouraged to participate in activities for social and community service. The College has made dedicated efforts to impart quality education. It has been contributing significantly to transforming the socio-economic conditions of the people of their region by generating highly skilled employable and socially responsible manpower.</p>
<p>6. Distance education/online education:</p>	<p>Given the unexpected arrival of the COVID-19 pandemic, academic institutions utilised various web technology platforms to conduct classes, department meetings, webinars, events and programs. The faculty members of this college were encouraged to attend online training programmes to make a shift towards first the online teaching-learning process and then towards the blended mode of teaching-learning which has gained wider acceptance as well. This shift towards the hybrid mode has come with its own set of issues and challenges. The lack of classroom learning was noted by the faculty members as well as the student community as the college derives a significant majority of the students from rural and unprivileged families. At the same time, the online teaching-learning process has brought the experts and students from distant regions together and the students have significantly benefited from the exposure brought by webinars and online lectures. Faculty members of the college are also encouraged to contribute to digital content creation and there is a dedicated MOOCs Committee to monitor the creation of the same. MOOCs committee also encourages the students and the faculty members to avail courses from SWAYAM, NPTEL, and AICTE portals. Pondicherry University also runs its own distance programmes.</p>

Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>Yes, Tagore Government Arts and Science College, Puducherry has set up a very active Electoral Literacy Club.</p>
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<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>Yes, Dr. M. Balaji, Assistant Professor, Department of Philosophy, has been appointed as the Nodal Officer for the Electoral Literacy Club along with four students as its campus ambassadors. It is a very functional club which comprises students from the Arts, Science and Commerce streams. Due care has been taken to ensure that the ELC remains socially representative in its character. 1. Yougeaswaran.R - B.Sc. Maths 2. Sathiya. V - B.A Sociology 3. Jerooli. V - B.Sc Physics 4. Velsokkanadhan.M – B.Com.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>The Electoral Literacy Club of the college is primarily involved in several elections-related awareness programs. VVPAT demonstrations, Voter Helpline App demonstrations, and Electoral roll enrolment awareness programs are frequently undertaken to familiarise students with electoral-related issues. The nodal officer as well as the campus ambassadors participate in various training programs conducted by the Election Department, Government of Puducherry. The Electoral Literacy Club of this college also reaches out to the students through the support of the heads of the departments and identifies the students who have not registered as a voter and helps them to register themselves as a voter. The Electoral Literacy Club of this institution also conducted an awareness program on the occasion of National Voter's Day (25.01.2022). Mock polls are also conducted so that the new voters become familiar with the EVMs. During the COVID-19 pandemic, as many as 100 students participated in the program in batches to familiarise themselves with the EVMs while following the COVID protocol. The EVM van also was displayed on the campus for students to get information about the electoral list, the machines and other miscellaneous information for first-time voters.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>The college takes immense pride in taking forward the mandate and initiatives of ELC in order to promote democratic values and encourage participation in the electoral processes. Extensive activities such as VVPAT demonstrations, Voter Helpline App demonstrations, and Electoral roll enrolment awareness programs are regularly carried out as per the guidelines given by the Election Department, Government of Puducherry. The Electoral Literacy Club also encourages individual</p>

	<p>departments and co-curricular societies to conduct debates, quizzes, seminars and talks. In association with the NCC and NSS officers and volunteers, different programs are regularly held towards enhancing electoral literacy in the college. At the same time, the Nodal officer as well as the campus ambassadors also participate in various training programs organised by the Election Department. Demonstration of the usage of various EVM components for the volunteers and students is also organised in collaboration with NSS nodal officers and program officers of the Election Department.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Voter registration campaigns are a regular feature of our academic calendar. As per the advice of the office of the Principal of this institution, the Electoral Literacy Club regularly issues circulars to the departments to seek the particulars of the students, and their eligibility and to help them register as a voter if found eligible. Tagore Govt Arts and Science College, being a premier government college in Puducherry also carries out regular enrolment of the students in association with the Election Department, Government of Puducherry.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3474	3848	3871	3382	2542
File Description		Document		
Upload Supporting Document		View Document		
Institutional data in prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 142

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
116	118	128	116	114

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
267.83	113.73	63.27	27.96	50.02

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Criterion I: - Curricular Aspects

1. Curriculum Planning and Implementation

- Established in 1961, Tagore Government Arts and Science College, an affiliated college to Pondicherry Central University, Puduherry, ensures effective delivery of the curriculum through **prescribed University guidelines and practices** of academic calendar, syllabus-adherent pedagogy, academic planning, internal assessment process and end-term evaluation.
- **Departmental meetings**, held at the beginning of the session, provide the road map for the conduct of the semester/academic session, preparation of the timetable, allocation of the workload, scheme for internal assessment, **mentor-mentee system**, and related activities.
- The syllabus for undergraduate courses is prepared and approved by the **Subject-specific Board of Studies** constituted by the University every three years. Nearly **30 senior-most faculty members of the college** represent the institution in various Boards of Studies to ensure that the proposed syllabus is relevant and adequate for the institution.
- Based on the **Academic calendar issued by Pondicherry University**, IQAC issues **guidelines** to the departments for the preparation and planning of the academic sessions. A **centralized timetable committee** is also constituted by the **College Council headed by the Principal** to collaborate and design a viable timetable for effective teaching. Classes are held according to the prepared schedule.
- For the effective delivery of curriculum, **conventional teaching methods, constructive pedagogies and advanced teaching-learning aids** such as the Chalk and Blackboard method, ICT-enabled teaching-learning method, Paper Presentation, Seminar by the students and experts, Group Discussion, Field Trip and Excursion, and Distribution of notes by the teachers, etc. are used.
- **For Internal assessments**, the departments follow norms and procedures set by the **Choice Based Credit System (CBCS) syllabus** issued by the Academic Council of Pondicherry University. Assessments in the form of **Tests and Assignments** are conducted before the final semester exam to keep track of the progression and improvement of the students. Based on the performance of the students, remedial classes are also conducted.

- Departments maintain a detailed record of **student's attendance** and internal assessment. Attendance is calculated monthly and is communicated to the students through the college Website and WhatsApp groups. **Parent-teacher meetings** are regularly conducted by the departments to discuss the results and to manage the holistic development of the students.
- **National Education Policy 2020** has been implemented by some departments and expert committees have prepared the road map for other departments.
- Periodic **College Council Meetings** are also conducted by the Principal to evaluate the syllabus completion, internal assessment and evaluation-related issues.
- **Field Visits, Projects, Internships, Add-on courses, invited Lectures, webinars and Awareness Programmes** are regularly conducted by the departments and concerned societies to impart co-curricular knowledge and experiential learning.
- During the **COVID-19 pandemic**, the curriculum delivery happened in **blended mode** as per the guidelines of the Government of India and the Government of Puducherry. Internal assessments, presentations, and routine classroom teaching were done through **web technology platforms**.
- **Faculty members** are also encouraged to update themselves through **orientation courses, refresher courses, FDPs, MOOC and SWAYAM courses** to enhance academic standards and strive towards excellence.

File Description	Document
Upload Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 35

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1	View Document
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1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 13.62

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1222	971	113	25	00

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Tagore Government Arts and Science College, with the motto "***Virtus, Pietas, Fides***" (Virtues, Devotion and Confidence), aims to impart holistic education to the students by integrating the issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability through curricular, co-curricular activities, and administrative initiatives. Our green college campus is a living embodiment of **the values and philosophy of Gurudev Rabindranath Tagore** dealing with human values, environment and sustainability.

More than **50 discipline, elective and ability enhancement courses** are taught in various departments of the college which align with the above-mentioned areas.

Curricular

- Gender - Prominent courses such as **Women & Society, Women's Writings, Gender Studies, and Feminist Philosophy** taught in the different departments seek to sensitize and inculcate in students the academic and theoretical perspectives of gender.
- Environment - A compulsory AECC course on **Environmental Studies** for all 16 departments has been integrated into the curriculum. Additionally, **Green Methods in Chemistry, Evolution and Conservation Biology, Biodiversity, Green Literature, Environmental Economics, and Environmental Physics** are some of the significant courses taught in various departments to help the students scientifically understand the issues related to the environment and ecology.
- Professional Ethics - **Theoretical Ethics, Applied Ethics, Professional Communication I AND II, Corporate Skills, and Soft Skills** are some of the prominent courses offered by various departments which help students understand nuances of organisational behaviour and managing human resources. A compulsory AECC course i.e. **Public Administration**, taught by all the departments, and **Training programmes** are also given in association with Government and Private agencies to enhance youth employability.
- Human Values - **Religious poems/ minor literature, Epic literature, Yoga and Philosophy of Life, Philosophy of Thiruvalluvar, Indian Culture Through Literature, Philosophy of Sri Aurobindo, Philosophy of Rabindranath Tagore**, are some of the notable inclusions in the syllabi of various departments which impart knowledge about the human values from Indian as well as Western perspective.

Co-curricular

- Apart from the curricular aspects, the college has formed **Gender Sensitization Committee, Women's Cell, Internal Complaints Committee, Centre for Extra-Curricular Activities, Astronomy Club, Music Club, NCC (Army, Navy, Air, Girls), NSS, Red Ribbon Club, Legal Services Clinic, Reading and Writing Club, Film Club, Counselling Cell and Institution's Innovation Council** as co-curricular avenues which provide exposure to the students regarding above-mentioned aspects.

Awareness Programmes

- The college regularly conducts awareness programs such as **Webinars, Plantation exercises,**

Guest Lectures, Field Visits, Health Awareness programs, Cultural programs, Quizzes, Essay Writing competitions, Literary festivals, and Outreach activities to promote the spirit of knowledge and develop a conducive atmosphere for learning.

Initiative by the Administration

- To inculcate human values, environmental awareness and sustainability, the College has carried out extensive **Tree Plantation**, created the **Buddha Garden, Butterfly Garden, Corona Memorial, Shanti Arnayam** and even made an **Open-Air Classroom**. **Ministry of Tourism, GoI** has designated the college as a *Nagarvan (Urban Forest)* and a **must-visit place** in Puducherry. As a socially integrated institution, during the COVID-19 pandemic, the college **provided groceries and food for 600 families in 14 villages in the region of Puducherry.**

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 21.04

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 731

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 93.89

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
1266	1376	1348	1365	1011

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1440	1440	1440	1440	1020

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
462	518	508	513	465

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
462	518	508	513	465

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1

**Student – Full time Teacher Ratio
(Data for the latest completed academic year)**

Response: 29.95

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The college adopts student centric methods which focus on experiential, participative and problem solving techniques. Some of the best student centric methods employed by the college are:

EXPERIENTIAL LEARNING :

- Hands-on experience in the college through **laboratory work** in science departments allows the students to apply theory into practice for the deeper understanding of the concepts.
- Language and computational skills are enhanced** in language and commerce programmes through skill oriented workshops.
- Community service and awareness activities** like volunteering for food distribution during Covid, beach clean-ups, blood donation camps, traffic rules awareness, tree plantation, Swachh Bharat Abhiyan, are organized by NCC/NSS to encourage experiential learning.
- Field visits and educational visits** connect students to their geographical, economic, social and cultural contexts.
- Internships** offer an outlook and experience to the students in their career choice.

PARTICIPATIVE LEARNING :

- Participative learning** through group discussions and class room presentation focus on **discussion** and **interaction** among the students.
- The Centre for Extra-Curricular Activities (CECA)** comprising of clubs like **Reading and Writing Club, Music Club and Astronomy Club** provides opportunities for learning beyond classrooms through seminars, talks and discussions.
- Open air classroom**, connect the students to the environment offering a peaceful learning experience in the lap of nature.
- Workshops, webinars, seminars** organized by the departments motivate the students to become active learners.

PROBLEM SOLVING LEARNING :

- Assignments and case studies** enhance the analytical ability of the students for strengthening the **problem-solving skills**. **The Institution's Innovation Council** organises numerous activities to promote innovation and development.

OTHER STUDENT CENTRIC APPROACHES :

- Slow and advanced learners** are identified through class tests and special attention is provided through **remedial classes and mentor-mentee** sessions to enhance the learning abilities of the slow learners. Advanced learners are provided extra study material, honoured for their academic excellence and encouraged to lead in extra curricular activities.

•**Skill development programmes** by the **Placement Cell** enhances students' skill sets and employability.

•**Online counselling sessions** were organised by the **Department of Psychology** to improve the mental health of all students during the pandemic.

USAGE OF ICT TOOLS

•Teachers use **desktops, laptops, mobiles, projectors, smart boards** and **high speed Internet (Cherrinet, NMICT)** and are trained to use **ICT tools** to prepare computer-aided teaching/learning material for a dynamic learning process.

•**Smart classrooms, Language labs and Commerce Labs** offer interactive and engaging learning experience through images, charts, videos etc.

•**From COVID times**, the college facilitates uninterrupted online teaching-learning using platforms like **Google-meet, Zoom, Microsoft teams, Google Classrooms, Whats App, Youtube, MS PPT, Sci Labs** and **open educational resources** like **E-Paathshala, Shodh Ganga** to assure a comprehensive learning process.

•**Video lectures by the professors** were shared with the students to fulfill their learning needs.

•**Online events** like online lectures, webinars, discussions and competitions were conducted using **Zoom** and **Google-meet**.

•**Mobile sim cards and data** were offered to students deprived of the technical support for online classes.

•Students and teachers also benefit from **INFLIBNET N-List** information library network and **NDLI club**.

For details click the links below:

https://tac.py.gov.in/Download/SSR/stdcent1.pdf
https://tac.py.gov.in/Download/SSR/stdcent2.pdf

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 87.7**2.4.1.1 Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
135	135	135	135	135

File Description**Document**

Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)

[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 82.6**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
100	99	103	101	86

File Description**Document**

List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.

[View Document](#)

Institution data in the prescribed format

[View Document](#)

Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities

[View Document](#)

2.5 Evaluation Process and Reforms**2.5.1**

Mechanism of internal/ external assessment is transparent and the grievance redressal system is

time- bound and efficient

Response:

The college adheres to the **CBCS norms of Pondicherry University** for conducting and evaluating internal and external assessment of the students. There are set guidelines, procedures and mechanisms for the process of internal and external examination which are effectively followed for the benefit of the students.

According to the **CBCS guidelines**, the internal assessment contains 25 marks which includes two internal assessment tests/assignments/seminars/presentations for 20 marks and 5 marks for class attendance.

In order to ensure **transparency in internal assessment**, the schedule and details of internal assessment process is communicated to the students by the mentors. After the evaluation of scripts, the students are shown their answer scripts which allows them to **review their performance**.

Students' attendance for internal marks is communicated every month to the students, parents and are displayed in the departments and on the **college website**.

Students excelling in **Sports/NCC/NSS** or having **medical emergencies** and are unable to write the tests are given additional chances to appear for the internal examination.

Effective measures such as **remedial classes, mentor-mentee counselling, parents-teacher meetings** improve the performance and regularity of the students.

Internal assessment marks of the students including those who failed to appear are intimated in **class** and displayed in the **Department Notice Board** and also shared in the **Whats App groups** by the mentors.

Please refer mentor-mentee list in our website:

<https://tac.py.gov.in/Download/SSR/MENTOR.pdf>

To give an exposure of the final semester exams, the **previous years' question papers** are thoroughly discussed and **model tests** are conducted to prepare the students for the final assessment.

External Assessment is done through a transparent **Central Evaluation System** by the Pondicherry University.

The College internal and external assessment redressal system is well established and prompt. It functions through the **Grievance Redressal Committee** for the internal assessment matters and by the **Nodal Officer** appointed by the college for University grievances.

Any **grievance** regarding the internal assessments, is first addressed by the concerned course in-charge and the Head of the Department and redressed **within seven days**.

If the student has further grievance, has the opportunity to approach the **Grievance Redressal Committee of the college through the IQAC**. The IQAC ensures that all issues are resolved **within fifteen days** of the grievance submission.

For grievances related to external assessment, the **Nodal Officer** ensures that those are redressed within the stipulated period of **30 days**.

The HOD's recommend **reevaluation application** of the students to the **Student Section** which in turn forwards it to **College Nodal officer** who forwards it to the Controller of Examinations, Pondicherry University for a prompt redressal.

During COVID 19, the students who couldn't write the final semester exams through online mode were given a **special chance** by the Pondicherry University to write their exams in off-line mode.

Students who are unable to complete their degrees within the stipulated time of 3+3 years are encouraged by the college to benefit out of the **Golden Chance** offered by the affiliating University.

File Description	Document
Upload Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The **Program Outcomes (PO's)** and **Course Outcomes (CO's)** are well defined in the syllabus by the Pondicherry University and are **stated on the college website:**

<https://tac.py.gov.in/download/aqar/co.pdf>

as well as **available on the University website.**

This facilitates students seeking admissions to enrol for a specific programme by identifying the details of the programme. Apart from the detailed description of the programmes on the College website, the students can also view the profile of the respective departments.

- Learning outcomes form an important part of College and Pondicherry University's vision and objectives.
- **The CO's** clearly describe the knowledge content of the subject and the abilities and skills that can be acquired through the knowledge gained in the programme. The CO's also cover the overall competencies that the students are expected to attain on completing the course. The print version of the syllabus with the course outcomes is available in the respective departments for the reference of the students and

teachers.

- During the **Orientation Programmes** at the department level, students are made aware of the CO's in detail. The respective teachers handling a particular course share the relevance and importance of the course. They also discuss the career opportunities available to the students through their programmes.
- The learning objectives are also communicated through various means such as **college prospectus, Principal's address** to the students and **parents and Alumni** meets.
- Renowned administrators, professors, and scientists like **Dr.Kiran Bedi**, Former Lt. Governor of Puducherry, **Dr. Tamilisai Soundarajan**, Lt. Governor of Puducherry, **Professor V.N.Rajasekharan Pillai**, Former Director NAAC and Chairman of UGC, **Professor Sachidananda Mohanty**, Former Vice Chancellor of Central University of Orissa, **Dr. S.Jayanti Ravi I.A.S.**, Secretary of Auroville Foundation, **Dr Subhash Chandra Parija**, former Director JIPMER have visited the college for interaction and discussions on the current education scenario of the country. These visits encourage the college in designing and attaining the Programme Outcomes.
- The college deputed teachers for **seminars, conferences** and **FDPs** to update and enrich them to attain the programme outcomes.
- **Approximately 30 HODs and senior faculty members** who are members of the **Board of Studies** actively participate in the meetings on revision of syllabus by the University for improving the learning outcomes.
- The University B.O.S members ensure updating or revising the syllabus **every three years** to match it to needs of the programme outcomes.
- **The Alumni/Industrialists/Entrepreneurs** are also invited for guest lectures and to provide inputs for the successful implementation of PO's and CO's.

File Description	Document
Upload Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

- The Institution regularly evaluates the performance of students through various methods for measuring the attainment of each of the Program Outcomes, Program Specific Outcomes and Course Outcomes : Click the below links for yearwise feedback of stakeholders:

2020-21
https://tac.py.gov.in/Download/AQAR/RESFED.PDF
2021-22
https://tac.py.gov.in/Download/AQAR/RESFEEDD.pdf
2022-23
https://tac.py.gov.in/Download/AQAR/rssfeed.pdf

- The curriculum development is done taking all the PO's into consideration assuring that the curriculum is strongly aligned with the programme objectives.
- **Direct Evaluation Process:** The programme outcomes are assessed with the help of course outcomes of the relevant programme through direct evaluation process. Internal assessment component carrying 25 marks and the final semester examination conducted by the affiliating University carrying 75 marks are taken into account to measure the programme and course outcomes.
- Each course carries nine grades as O, A +, A, B +, B, C, P, F, FA. F stands for fail and FA indicates fail due to lack of attendance. Individual mark statement that is issued semester wise shows the grades for each course and hence the course outcome.
- The faculty records the performance of each student for each semester on their course outcome. Students performance in the internal tests and semester exams are recorded by the respective class teachers. Results are analysed to adopt appropriate measures to improve the course outcome.
- **Remedial coaching** is provided to slow learners to make pace with the desired progression. For bright students, teachers suggest advanced courses and offer supplementary reading material to assure their full potential.
- Observations of student knowledge and skills against measurable course outcomes are evaluated throughout the year by the departments.
- Internal marks and the attendance are displayed in the department and on the website.

Indirect evaluation method:

- **Feedback Evaluation:** The Institution collects **feedback** from stake holders like students, Alumni, Employers, Industrialists and Parents which is an important method of measuring attainment with objectives of identifying the attainment level of students in terms of programme, subject, course and syllabus outcomes and to understand the impact of teaching learning process.
- **Placements:** One of the most important Programme Outcomes of Undergraduate Degree is the employability of students upon successful completion of their degree programme. The college has a vibrant **Placement Cell**, which caters to the demands of companies from different sectors.
- **Progression:** POs and COs is also measured through the progression of students towards higher studies in various reputed educational institutions in India (783 **in the last five years**).

- **Average Results** of the college has increased substantially from nearly **37% in 2015 to 73% in 2023**, College participates in **NIRF Ranking** every year (once placed in rank 100-150) and more than 115 % increase in students strength are reflective of our attainment of our PO's and CO's.

- **The Academic and Administrative Audit (AAA) Committee** appointed by the government of Puducherry periodically reviews the attainment of POs and COs and suggest measures to improve attainment levels.

Students progressed to job	https://tac.py.gov.in/Download/SSR/jobpl.pdf
Students Progressed to higher Education	https://tac.py.gov.in/Download/SSR/stdhe.pdf

File Description	Document
Upload Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 73.06

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
660	867	809	655	279

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1185	1148	861	725	557

File Description	Document
Institutional data in the prescribed format	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.52

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 20.84

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
15.45	5.39	0	0	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

RESEARCH AND INNOVATION ECOSYSTEM

Response:

Tagore Government Arts Science College (TGASC) is dedicated to providing high-quality education with a focus on undergraduate courses across 16 diverse disciplines. The college has established a conducive environment for research and innovation, with specialized Science blocks equipped with state-of-the-art laboratories and advanced instruments, facilitating research in molecular biology, biochemistry, and related fields. General Library has a remarkable collection of 98,265 books, 52 print journals. It also enables access to library databases such as **N-List** for easy reference.

The faculty, consisting of **130 members** (Regular: 102, STC: 14, Guest: 14), is highly qualified, with 94 holding doctorate degrees. Faculty members actively engage in research projects funded by various agencies, contributing to the improvement of research facilities and the generation of quality publications. TGASC has successfully secured substantial research funding, including endowments, totaling **Rs 20,84,000** over the last five years, supporting multidisciplinary projects and encouraging meritorious students. Additionally the college supports the faculties/students proposals for **startup projects as seed money** and also encourages the faculties to participate and present papers in international conferences and seminars. One of our faculty members has **filed Patent** from United States of America.

Seminars/Conferences/Workshops: The institution has been at the forefront of knowledge dissemination through seminars, conferences, and workshops, totaling 73 events in the last five years. The College also provided financial assistance of Rupees **two lakhs for ten departments** for conducting seminars in addition the grants received from funding agencies. Notable conferences and seminars, such as **New Education Policy (NEP)** the **World History Congress-Puducherry Chapter**, workshop on **Intellectual Property Rights (IPR)** sponsored by **DSIR**, workshops on emerging technologies like **IOT(Internet of Things)** and **AI (Artificial Intelligence)** have enriched both faculty and students academically. TGASC emphasizes the creation and transfer of knowledge through initiatives like the **Entrepreneurship Development Cell (EDC)** and the **Institution Innovation Cell (IIC)**, additionally our college has signed **27 MoUs** with various Institutes, Industries, and farms, NGOs for knowledge sharing and exchange as collaborators and has conducted more than **44 activities** over the last five years.

In terms of innovation, TGASC prioritizes making student's innovators and has established the **Institution Innovation Council (IIC)** during the academic year **2021-22**. The **IIC**, consisting of 17 members, focuses on fostering innovation through various activities, including **ideation labs** and **pre-incubation activities**. Three of the members of the council are qualified as **Innovation Ambassadors** by the **Ministry of Innovation**. This is the **only Government College** in the **UT of Puducherry** has received **One Star Status** (Total Score: 18.09) from the **Ministry of Education, GoI** and a sum of **Rs.20,000** is awarded for impactful Lectures. TGASC also collaborates with The **Ministry of Innovation Cell (MIC)** and has volunteered to be a **mentee institution**, further strengthening the innovation and entrepreneurship ecosystem.

In summary, TGASC has created a **vibrant research and innovation ecosystem**, leveraging its faculty expertise, state-of-the-art facilities, and strategic collaborations, with a commitment to nurturing students as innovators and contributing to national innovation initiatives.

File Description	Document
Upload Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 64

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
28	2	13	3	18

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards**3.3.1**

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.4

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
11	10	11	9	16

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.66

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
22	25	14	11	22

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities**3.4.1**

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

EXTENSION ACTIVITIES

Response:

Over the past five years, the institution has undergone a transformative journey marked by a series of extension activities designed to sensitize students to critical social issues within neighborhood communities. Spearheaded by the **National Service Scheme (NSS)**, **National Cadet Corps (NCC)**, **Women Cell**, **Red Ribbon Club** and **Nature Club** and these initiatives have collectively played a pivotal role in fostering the holistic development of students while leaving a lasting impact on the communities they serve.

The **NSS** has emerged as a driving force in community engagement with a particular focus on social development. In response to the challenges posed by the pandemic, the institution proactively conducted seminars and vaccination drives to raise awareness about COVID-19. NSS activities included community service camps, blood donation drives, and tree plantation initiatives. Notably, the institution extended support to needy students from single-parent households by providing essential goods. Annual camps in adopted villages brought about positive changes, ranging from heightened health awareness to an increased emphasis on environmental sustainability.

The **NCC** with its emphasis on discipline and leadership, played a pivotal role in shaping socially responsible citizens. In response to the **COVID-19 pandemic**, NCC engaged in outreach programs, distributing food packets, providing sanitary kits to health workers and supported to the local police in crowd management. Activities such as **blood donation**, **polio immunization**, **road safety awareness**, and **tree plantation** instilled a deep sense of national pride and commitment to community service. The impact transcends the campus, reaching disaster relief efforts and community development projects.

Gender sensitization workshops, self-defense training, and awareness campaigns, through women cell has created a safer and more inclusive campus environment. The institution's **Anti-Sexual Harassment Cell** in addition to campus-focused initiatives conducted awareness programs and competitions on women's issues, impacting not only the campus but also increasing awareness in surrounding communities.

The **Red Ribbon Club (RRC)** addressed the critical issue of **HIV/AIDS** through extensive awareness programs and collaborations with the **Primary Health Centre** and **JIPMER**. The impact extends beyond increased awareness, contributing to the creation of a supportive community for individuals affected by the disease.

Recognizing the institution's green campus initiative and tree plantation efforts, the **Government of Puducherry** awarded a **certificate of appreciation**. The **Ministry of Tourism, GoI** acknowledged the institution as a **must-visit tourism spot** in **UT of Puducherry** for the creation of an **Urban Forest**. The College **Nature Club** actively initiated a plantation drive near the banks of **Kanagan Lake**, involving with the **Former Lieutenant Governor Dr. Kiran Bedi**. Nature walks, biodiversity conservation initiatives, and sustainability workshops resulted in tangible changes in local conservation efforts and heightened community awareness of eco-friendly practices.

In summary 142 extension activities were undertaken by College and the various clubs over the last five years have not only contributed to the holistic development of students but have also positively impacted the surrounding communities. These initiatives have nurtured socially responsible individuals in addressing social issues, creating a positive change within the campus and beyond, fostering a more socially conscious and empowered society.

File Description	Document
Upload Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

AWARDS FOR EXTENSION ACTIVITIES

Response:

Awards for extension activities in TGASC highlight educators' vital role in community engagement and social impact, emphasizing the transformative potential of education beyond traditional boundaries. A significant category of awards received by faculties and students, evaluates teachers' sustained engagement with local communities, inspiring a culture of community-centric teaching.

Best NCC Officer Award: Major Dipak Uchampalli received 1. DG Commendation, NCC, New Delhi (2018), 2. Best ANO, Puducherry NCC (2019) 3. **RRM** Commendation by **Ministry of Defence, GoI.(2020)**

Best Volunteering Award (2020) specifically acknowledges **Red Ribbon Club (RRC)** students for their outstanding community service. This highlights their commitment and positive impact through various volunteering initiatives, fostering a spirit of service and civic responsibility.

The Education Secretary's Bronze Medal (2020) received by NCC student is a prestigious recognition honouring individuals dedicated to advancing NCC goals and contributing significantly to the sector's growth. It signifies educators who go above and beyond to enhance learning environments.

The Greenery Campus Award (2021) celebrates the TGASC demonstrating outstanding commitment to environmental sustainability.

Covid Commendation (2022) received by our Principal for outstanding social contributions and impactful work during Covid 19 from the **Chief Minister of Puducherry**.

The Green Revolutionary Appreciation Award (2022) likely recognizes pioneering efforts in promoting green practices and sustainability, contributing to a broader cultural shift.

The Indian CSR Award (2022&2023) to our Principal recognizes corporate commitment to social responsibility, potentially within education, bridging the gap between corporate responsibility and educational advancement.

The Utkal Samman Award (2023) honours outstanding contributions to the cultural, social, or educational development. It acknowledges individuals or institutions enriching the region's heritage and

progress.

The Single Use Plastic-Free Campus Certificate (2023) applauds institutions eliminating single-use plastics, promoting environmental responsibility.

The Certificate of Appreciation received by many faculties are a versatile acknowledgment for noteworthy contributions in education, innovations, or service to the community.

The Shakuntala Shakti National Award (2023) for Excellent Service in the Educational Field specifically acknowledges individuals for excellence and lasting impact in education at a national level.

The Mother Teresa Award (2023) potentially within the context of education, honours outstanding humanitarian and charitable work. It recognizes contributions to social welfare, community development, and underprivileged populations through educational initiatives especially during Covid pandemic period.

The Environmental Leadership Award (2023) received by our Principal acknowledges individuals for outstanding leadership in environmental conservation. Recipients are recognized for visionary efforts and significant contributions to addressing environmental challenges.

The Green Man Pondicherry (2023) to our Principal award likely recognizes individual dedicated to environmental conservation in Pondicherry. It celebrates contributions to preserving the natural environment and raising awareness about sustainable living.

The Outstanding Leadership Unity Award (2023) received by our Principal recognizes individual demonstrating exceptional leadership skills and unity, fostering collaboration and shared purpose among awardees. It underscores the importance of cohesive leadership in educational settings.

These awards collectively highlight the diverse contributions of educators, students, and institutions, promoting excellence, community engagement, and sustainability in education.

File Description	Document
Upload Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 69

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
9	19	15	15	11

File Description	Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 27

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Tagore Government Arts and Science College, the oldest in Puducherry, has an ample infrastructure across an 18-acre green campus. With six dedicated blocks for departments and an additional six for supporting facilities. Every department is equipped with computers, printers and each block has R.O. water facility. The college is referred to as the “Shanti Niketan” of South India (Indian Express 30/01/2022).

Facilities available	Number
Class room (Shift System)*	56
Total	56
	(All Wi-fi connected)
Smart Class room-Digital board/LCD facilities	19
Open air Class room	1
Laboratories	12
Museum	2
Seminar halls	2
Conference Hall-cum-Training centre	1
Conference Hall	1
Physical Education Room	1
Play ground	1
Dining hall/Cultural Centre/Indore games	1
Indore Stadium	1
Volley ball court	1
Central Library	1
Department Library	16
Administrative Office	8
Principal's chamber	1
Vice Principal's Room	1
JAO room	1
Accounts & Establishment Section	1
Students Section	1
Computer Section	1
PA room	1

HOD Room	3
Staff Room	16
Cash section	1
Parking area	8
With artificial cover	3
With Natural cover	5
Accommodation Facility	
VIP guest suite	1
Ordinary guest room	1
Govt. Girls Hostel	1
Govt. Boys hostel	1
Gardens	7
Herbal garden-Botany Dept.	1
Budha Garden with Animal House	1
Butterfly garden	1
Vel Natchiyar Garden	1
Corona Memorial Garden	1
Shanthi Nikethan Garden	1
VeerapandikattaBomman garden	1
Special rooms	
Ladies common room	1
Girls Common Room	4
Crèche/day care centre	1
NCC Room	3
NSS Room	1
IIC Room	1
Placement cell room	1
RUSA room	1
IQAC room	1
CECA room	1
Electric Store	1
Generator	1
Security	1
Store rooms with departments	1
Godown	1
Bus Shed	1
Health & wellness	
First Aid room	2
Government Health Centre	1
Food	
Canteen	3
Stationary/Xerox shop	1
Toilets	17 blocks
Old Canteen Block – Proposal to rent out as Bank with Guest house	

*Morning shift: 10 Departments 45 classrooms available.

After Noon Shift: 6 Departments 26 class rooms available.

The college features a beautiful boundary wall adorned with student-created graffiti reflecting diverse social aspects, the result of an extension activity with college support.

Facility for handicapped students/staff:

- Ramp
- Wheel Chairs
- Disable Friendly Toilets
- Reading Hall in Library on Ground-floor

TGASC Boundary wall - Graffiti depicting various social aspects.				
Animal House(Budha Garden)	CCTV Camera	Power backup – Solar & Generator	Sanitary napkin dispenser/Inclinor	
Fire extinguishers	Water purifiers	Seating benches under trees	17 Toilets blocks -Separate toilet facility for girls, boys and staff	
Bulletin Board All blocks	Transport facility	Selfie spot	Photocopy facility	
Gymnasium	Canteens	Gardens	Creche/Day care Centre	Stationery Shop

Facilities for Sports and Cultural Activities:

Playground 5 acres	Indoor space for Chess and Carrom	Volleyball Court
Sport Equipments		Yoga Space
Indoor A/c Conference Hall	Cultural Activities A/c Hall and Open Air Class room	Edn. Dept. A/c Auditorium is utilised on tie-up
Flood Lighted Ground with gallery facilities		

Facilities

BIOMETRIC ATTENDANCE
COMPUTERS FOR STUDENTS 120
COMPUTERS FOR STAFF
PRINTERS , PHOTOCOPIERS
AUTOMATIC BELL

DIGITAL BOARDS
INTERCOM FACILITIES
INTERNET FACILITIES
LCD PROJECTORS
CCTV CAMERAS

File Description	Document
Upload Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 17.2

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
53.27	4.58	7.75	0.91	23.42

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

TGASC Library, named after the great philosopher, as ‘Sri Aurobindo Library’ opened in 1961. Being the oldest college library in Puducherry, it houses around hundred thousand books in print. The library has been operating in a well-designed two storied building since the beginning of the institution. The total floor area (both floors) of the library building is **1318.21 Sq.m.** with separate reading areas for staff and students.

The library provides **open access** to its documents and members can browse through the collection which are arranged according to Colon Classification system (CC). The library has a collection of over **98340 volumes, 55 periodicals** (Journals & Magazines) in print and **13 Newspapers**. Each department has a separate Department Library for the faculties and students. The rare books of the library are preserved as separate collection and the details are published in the library website. Audio books, headphones and NVDA Screen Reader Software is available for the visually challenged students.

The library is automated using Integrated Library Management software (**ILMS Koha 4.0**) a free and open-source software. Proposal for migration to e-granthalaya software with support of Government of Puducherry is underway. It follows dual system for issue of books, using both borrowers card system and through koha software. A bibliographic detail of the books procured in last ten years is available through Online Public Access Catalogue (**OPAC**). It is wi-fi enabled and has computers for online reference along with printer/photocopier. The library subscribes to National Library and Information Services Infrastructure (N-List) **INFLIBNET** which provides remote online access to over **6000+ e-journals** and **199500+ e-books, Shodhganga database** etc.

TGASC has **National Digital Library of India (NDLI)** club membership and enables students to use virtual library and participate in online programmes. Details of Open Education Resources have been consolidated and maintained in library E-resource page for easy access of Right information.

In 2022 and 2023 the library along with Reading and Writing Club conducted competitions to develop

reading habit among students. A National Seminar was conducted on National Librarians Day. In 2023 library signed an MoU with **Madras Library Association** for Technical support for the development of library and to create Reading Culture among students. On November 17th, 2023, an Invited Talk for students was organized in collaboration with MALA.

This library beckons researchers from afar, a coveted destination for data collection.

USAGE OF LIBRARY IN LAST ACADEMIC YEAR (2022-23)			
Number of visitors for Reference purpose (Outsiders)	29		
Number of Staff and students visited	9720		

In addition library provides following services:

- INFLIBNET N-List Digital library access.
- For Visually impaired NVDA screen reader is available
- NDLI club service
- Library orientation
- Question paper access
- Whatsapp. Service for higher education/career opportunity,
- OER/Internet browsing
- Bulletin board,
- G.K. Today Information service.

Details of Library Purchases	Amount spent on (in lakhs)		
	Books	Journals	N-list
2018-19	1.3	0.6	--
2019-20	0.75	0.6	--
2020-21	--	0.12	--
2021-22	1.74	0.37	0.06 (For 2022-23)
2022-23	0.94	0.5	0.06 (For 2023-24)
2023-24	0.42	0.39	

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection after expert consultation based on the requirements from the departments. The quotations are procured either through **GEM portal** or prospective vendors are identified for purchase. The technical committee scrutinises the quotations and finalises the vendors. The products purchased are verified for their genuineness after which they are installed.

For internet connectivity, the college has a cable: standalone optical gigabyte single mode 1550 (SFP based) dual fibre 40 kms LC connector to 10/100/1000 mbps Ethernet R245 connector auto MDI/MDI-X media convertor with external AC power supply procured from **BSNL** and **CHERRINET** technologies. The band width for internet connections **>50MBPS**.

The college has a **campus-wide WIFI connectivity** under the scheme **NMEICT** with data security monitored by the system administrator through the user-id of the devices. This caters the needs of students and faculties and enables them to perform online operations. Networking components and peripherals are available for department wide networking.

Up-gradation of IT components, (computers, laptops, pen tabs, smart boards, online channels, YouTube channels and e-content) is done as per the present needs of the institution. The college has an **exclusive YouTube** channel and a **Facebook** account in which the events are posted regularly. Upgradation of computer systems is done from time to time based on the changes made in syllabus.

The official website of the college is hosted in **NIC cloud** and it is maintained by the department of computer science. Software and ICT tools are updated according to the need of the faculties and the students. The usage of Internet is monitored and according the usage the bandwidth may be enhanced.

Operating System and Software tools:

The college has a licensed **OEM VERSION** of Windows 7 OS and necessary licensed software procured for the need of the students to do their practical sessions. The college also has access to **OPEN SOURCE** software for the students and staff.

The department of computer science has exclusive **Microprocessor and Digital IC Trainer equipment** for the Microprocessor and Digital Electronics lab sessions.

As for alternative modes of teaching, all the departments are using **LCD projectors** for handling the classes and some of the departments are provisioned with Smart Televisions for smart classrooms.

Access to Microsoft Teams is provided to all faculties by the DHTE.

Training programme :

Conducted an online training programme to faculty members with the title "**Leveraging Higher Education Towards Digital E-Learning**" on 13/06/2020.

For student community conducted one day training on the title "**Emerging Trends in the AI**" on 26/04/2023.

Computer science Department in Association with Alumni Association conducted Training programme on the "**Role of Machine Learning**" on 08/12/2023.

File Description	Document
Upload Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 28.95

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 120

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 29.61

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
99.66	41.58	1.96	3.96	7.65

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 93.32

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3309	3815	3861	2927	2062

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 36.86

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1171	2302	403	497	1937

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 14.8

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
176	137	94	48	29

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
660	867	809	655	279

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 2.61

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
50	14	1	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 21

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3	9	4	1	4

File Description	Document
Upload supporting document	View Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 6.8

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
9	7	3	7	8

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement**5.4.1**

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni Engagement

The Alumni Association duly registered and operational plays a pivotal role in the advancement of the institution through financial contributions and various support services.

The Alumni is registered as “**Tagore Arts College Munnal Maanaviyar and Manavar Sangam**” with **Reg.No.527 of 2015**. The Association has a membership of **1700**. Their overarching mission centers on working for the welfare of students and the overall improvement of the college, mostly in the spheres of

1. Financial Contributions/Scholarships

2. Invited Lectures

3. Skill Development

4. Employment Opportunities

5. Endowments & Infrastructure augmentation

6. Internships

7. Signing of MoU/Curriculum Enrichment & Plantation Activities

Financially, the alumni actively contribute through endowments, donations, prizes, books, and non-monetary means by serving as valuable human resources for mentoring, training, offering internships, facilitating placements, conducting placement drives providing employment opportunities and planting trees in campus.

The Distinguished Alumni includes political leaders, nationally and internationally acclaimed academicians, scientists, doctors, entrepreneurs, government officials, hoteliers, and more. Note worthy figures among them are **Chief Minister of Puducherry Thiru.N.Rangasamy, Former Chief Minister Thiru.V.Narayanasamy, MP Thiru.S.Selva Ganapathy, Former MP Dr.K.Dhanraj, Former Minister S.P.Sivakumar, Major General (Retd.) S.Vayaboury, Former Director of Pondicherry University Dr.Ramadoss, Former Principals Dr.N.Ilango and Dr.E.M.Rajan, Renowned Author and Translator Dr. P. Raja, Chief Scientist CSIR Dr.M.Thirunavoukkarasu, Businessman Mr.A.Sadasivam, SP C.Maran**, additionally **15 faculty members** are alumni of the college.

In the five year period from **2018 to 2023** financial contribution made by the Alumni is **around 5 lakhs**

Invited Lectures:

- Epigrammatic wit of Oscar Wilde, Dr. Gnanasekaran, Retired Head KMGIPSR (23.10.18)
- COVID-19 Pandemic, Dr. Udaya Chander, Anesthetist UK, (05.06.20)
- Life Skill lessons through Tamil Literature, Dr. N. Ilango, Former Principal TGASC (09.08.22)
- Youth in Nation Building, (Retd.) SP Sri Veera Balakrishnan (16.08.22)
- R. K. Narayan’s Ramayan, Dr. Clement S. Lourdes, Dean School of Humanities, Pondicherry

University (02.05.23).

- Impact of Green Technology, Mr. Ashok, Proprietor PURO DYNAMICS.

Skill Development:

- Mohandass.N, MD of Navayuga Consultancy Pvt. Ltd.,

Employment Opportunities:

- On-campus Job fair Anandan.K, AP Management Consultancy Pvt. Ltd., (16.02.19)
- Two Job fairs, On-campus and Off-campus, Mohandass.N, Navayuga Consultancy (8.1.22 and 26.11.22)

Internships:

- Mr.Vengatesan.G, Tour Agency Beach Escapes for students of BBA in Tourism
- Mr.Stephen Raj, Superintendent , 'Baby Sarah's Home' for students of Psychology

Endowments:

- From Alumni to support student progression, teaching and research
- In the names of Individuals to support education of meritorious students.
- R.Sivakumaran Arakattalai – Department of Tamil
- Mrs.Gregalatchoumy –Department of Zoology
- Dr.K.Kadavul – Department of Botany
- Thiru.I.Ilangovan – Department of Chemistry

The total endowment amount for the five year period is **4 lakhs**

Signing of MoU

- Navayuga Consultancy Pvt., Ltd., and 'Baby Sarah's Home' will be training partner for skill development and short-term professional courses
- Some alumni have also provided valuable suggestions for enhancing the college curriculum.

Six Alumni Meetings have been held during the year 2022 -2023

Notably, the frequency of alumni visits to the college has increased, since **the college gained recognition as a must-visit tourist destination by the Department of Tourism, GoI.** Many alumni mark their visits by planting trees on campus.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Nature of Governance- The Governance model of the college is in line with its vision and mission.

Motto- Virtus, Pietas, Fides (Virtues, Devotion, Confidence)

Vision- to become a leading institution that provides quality education, encourages knowledge building and skill development and instills values in order to produce responsible and concerned citizens.

Mission- to create an improved educational environment by use of experimental learning and participative teaching practices and to develop social responsibility among students.

To ensure achievement of its mission, the college follows a participatory and decentralized governance model which empowers each and every staff member of the institution to contribute to the improvement of the college. The responsibilities of decision making and executing them are entrusted, as far as possible, to teams of staff members that function in a collaborative manner.

Decentralization and participatory management is practiced in day to day functioning.

- The **overall administration** of the college is looked after by the Principal. The College Council which consists of all heads of Departments meets regularly under the chairmanship of the Principal to discuss important academic and administrative matters. Decisions taken are implemented with the help of the office administration and academic departments.
- **Various Committees** have been constituted to manage specific responsibilities related to Admission, Examination, Discipline, Academic calendar, etc. Headed by senior faculty members, the committees ensure participation of teaching staff in various important activities.
- **Various Clubs and Committees** for extra-curricular and co-curricular activities have been constituted like Astronomy Club, Music Club, Creative Writing Club, Cultural Exchange and Goodwill Committee. They work under the overall supervision of **Centre for Extra Curricular Activities**. Students are responsible for conducting club activities with the guidance of faculty members.
- The **IQAC** functional since 2006, is responsible for planning and implementing quality initiatives. It was reconstituted in 2022-2023 to enable constructive participation of different stakeholders.
- At the **Departmental** level, meetings are held regularly to implement college decisions and to discuss matters like student performance, class schedule, workload distribution, etc.
- The result of following a decentralized and participatory model of governance is visible in

institutional growth as seen in parameters like increase in student's enrollment, infrastructure, academic performance and public perception.

- 57 council meetings and 211 circulars are sent in the last five years.

The **Institutional Perspective plan** aims at the following long and short term goals -

Short Term Goals

- To become an **autonomous institution and state university by 2025**

Sub Goals

- Modernization of Infrastructure
- Improving employability of graduates
- Increased Learning Outcome of students
- Increased focus on research activities

Long Term Goals

- To become **leading University by 2032**

Sub Goals

- Improving NIRF rank and productive NEP
- Improving Human Resource management
- Research and Development
- Offering Skill based UG/PG Programs

NEP Implementation

- The Syllabus as per NEP 2020 is being prepared.
- A ICSSR funded National Level Seminar on the specifics and challenges in implementation of NEP was organized to sensitize all colleges of Pondicherry in March 2023.
- College is participating in National Academic Depository Digi locker initiative of MoE.

File Description	Document
Upload Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Deployment of Institutional Strategic/Perspective Plan

The college strategic/perspective plan envisages continuous progress in three areas- academic, infra-structural and administrative.

a) Academic Plan

The main focus of the academic plan with respect to students is experimental and Inter-disciplinary learning, improvement in academic performance by mentoring and counseling support, improving employability and supporting Innovations and entrepreneurship.

Recognizing the importance of knowledge upgradation of faculty members, the academic plan encourages participation in seminars, workshops, Faculty Development/Refresher programmes, organization of seminars, conferences, and workshops in college and promotion of research culture among staff.

b) Infrastructural Plan

The perspective plan places importance on provision of good quality infra-structure as it aids in the process of learning. Several improvements have been made in infra-structural facilities like replacement of old furniture in classrooms and staffrooms, renovation of class rooms, laboratories, staff rooms, use of ICT enabled tools in teaching, Wifi facilities for staff, barrier free environment for differently-abled students and staff, RO drinking water, construction of new toilets, plantation of trees.

c) Administrative plan

Under the third component of the perspective plan, focus is on decentralization of academic, extra-curricular and administrative responsibilities, development of functional committees, e-governance and effective working of all administrative sections.

Administrative Set-up:

The college works under the administrative control of the Directorate of Technical and Higher Education, Government of Puducherry. As an affiliated college, academic activities are carried out in accordance with the rules and regulations of Pondicherry University.

The Principal is responsible for efficient functioning of the institution with help of college council. The college council consists of stakeholders such as the heads of all departments, the librarian, the Physical Education Director, the IQAC coordinator and joint coordinators, the accounts head, the UGC coordinator, the RUSA Nodal Officer, NCC and NSS officers, Nodal Officer for examinations.

The Vice Principal, a senior faculty member, assists the Principal in the discharge of his duties.

The Office Establishment is headed by the Junior Accounts Officer, who is assisted by the Superintendent (Establishment), Superintendent (Accounts), ministerial staff and MTS. Student section, accounts section, establishment section and stores section have well defined roles.

The Library is managed by the Librarian with the support of Assistant Librarian and other staff members.

The IQAC, headed by Co-ordinator and assisted by Joint Co-ordinators are responsible for all quality assurance initiatives.

Various Committees have been constituted for academic, administrative and extra-curricular activities. Grievance Redressal mechanism consisting of Women Cell, Anti-Sexual Harassment Cell, Anti-Ragging Cell, and Grievance Redressal Cell is in place.

Appointment and service Rules, Procedures

Appointments to Regular Faculty posts are done by the **Puducherry Government** on the recommendations of the **UPSC New Delhi** as per UGC guidelines. To meet temporary faculty shortage, teachers on Short Term contract are appointed by the Directorate of Technical and Higher Education. Non-Teaching Staff are appointed as per Government of Puducherry rules. Conditions of Service of all staff members are governed by rules and regulations enacted by Government of Puducherry/UGC/regulatory authorities.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Performance Appraisal System

- All teaching faculty are required to submit Annual Confidential Reports (ACR)/PBAS. The ACR process consists of assessment of their job performance, professional conduct and contribution to the college. The evaluation of the faculty members is conducted as per norms.
- The Administrative staff is required to submit Performance Assessment Reports which are evaluated by their respective superiors.

Career Progression

- The college implements **UGC Career Advancement Scheme (CAS)** for career progression of faculty members. All teaching staff is required to submit PBAS forms to the IQAC which validates and forwards them to the Principal.
- During 2022-2023, **Thirty Assistant Professors** of the college were promoted from Stage 1 to stage 2.
- To enable teachers to meet the CAS requirements, Faculty members are granted leave for **Orientation/ Refresher/ Faculty Development programs**. Few are also provided **financial assistance** for participating in conferences and seminars. They are also encouraged to undertake research activities.
- Career progression for non teaching staff is as per **Modified Assured Career Progression**.

Welfare Measures

The institution considers the welfare of its staff a matter of priority and provides several types of welfare measures that aim at ensuring a caring working environment. In **last five years** :

- **Medical Leave** was granted to **60** employees.
- For women employees, **Child care Leave/ Maternity leave** was provided to **six** beneficiaries.
- Male staff members are provided **paternity leave** as per government rules (**five** beneficiaries).
- **Reimbursement of medical expenses** provides financial relief to all employees in times of health problems (**30** beneficiaries).
- **Children Education Allowance** is also provided to around **40** eligible employees every year.
- **Leave Travel Concession** is sanctioned to more than **100** staff members.
- For retired employees, the college implements **old/new National Pension System** as per government rules.
- Staff members are eligible for availing loans from **Pondicherry Gazetted Officer's co-operative society/Pondicherry Public Servants Co-operative Society**
- The college organized three **exhibition cum sale** of products manufactured by Pontex, Khadi Board, Co-optex.
- The college conducts regular **Yoga Programs** and **health check up camps** for staff.
- During **Corona Lockdown**, the college provided essential items to **30** college conservancy staff.
- The college conducted **vaccination camps** for 200 staff members in association with Health and Wellness Centre/Pondicherry Institute of Medical Sciences in 2021 and 2022.
- **Sports competitions** are organized to improve health of staff members.
- Thirty members of the outsourced MTS (Multi Tasking Staff) have been provided **Employees State Insurance Corporation cards, Provident Fund** facilities.

The above mentioned welfare measures help in improving employee morale and in creating a positive work environment.

File Description	Document
Upload Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 3.21

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
13	4	2	0	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 14.46

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
24	19	61	3	14

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
49	49	49	49	49

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Tagore Govt. Arts & Science College, prepares **Annual Budget** to avail funds under various heads of account after due consultation with heads of departments and after approval of the same by the Finance Department, Government of Puducherry, the same is used for Infrastructural maintenance and Developmental activities providing quality education.

Strategy for Mobilization of Resources:

1. The Institution prepares the Annual Budget with proper planning and scrutiny.
2. The Government funding is periodically reviewed by Directorate of Accounts and Treasuries, Puducherry
3. To enhance human and technological resources, the Institution primarily mobilizes support through the Alumni association and different MoUs and Philanthropist signed with potential partners.
4. To bolster initiatives and activities, the Institution seeks support from entities such as **ICSSR, RUSA, UGC, Tourism Department and Social Welfare Department – Government of Puducherry, ICPR, Ministry of Science and Technology-GoI** etc.,
5. Implementing a streamlined and transparent fee collection system from students to enhance resource mobilization.
6. Increasing resource mobilization by offering consultancy services to external clients.
7. Mobilizing resources by renting out the college playground at Rs. 23,000 per day as well as the buildings for the conduct of various programmes and examinations.
8. Mobilizing 10% of the total grant received by Navayuga Consultancy Service under Government Scheme.
9. Under **PM USHA**, the college has applied for the mobilization of resources, upto Rs. **5** crores.
10. Targeting Banks / Industries to sponsor academic programmes.
11. Tapping MP/MLA LAD Fund

Optimal Utilization of Resources & Funds:

1. Successful planning has increased resource mobilization from **Rs. 22 crores** in FY 2019-2020 to **Rs. 26 crores** in FY 2022-2023.
2. **Rs. 20 lakhs** mobilized from various National/State organizations and **Rs. 10 lakhs** from alumni and philanthropists.
3. The Junior Accounts Officer, Principal, and Account Superintendent ensure effective budget allocation and optimal fund utilization.
4. Regular review meetings by **DHTE** and **DAT** ensure optimal fund utilization.
5. Annual budget utilization fluctuates between **99% and 99.75%** of the allocated annual budget from the Government of Puducherry.
6. Purchases are made through **GeM. Audit & Accountability:**

a. Internal Audit:

- The JAO assisted by the Superintendent, prepares the budget proposal under the guidance of the Principal.
- Fiscal activities are controlled by the Principal, and the JAO maintains records per **GFR**.
- Fund flow is routed through **DAT**, and financial operations are managed through **BEAMS** and **PFMS**
- Internal audit is conducted by **Chartered Accountants** and all records are maintained by the Accounts section.

b. External Audit:

- Apart from the Directorate of Accounts and Treasuries, the College's accounts are audited by officials of **Comptroller and Auditor General (CAG)**, Chennai.
- **CAG's** remarks, if any, are promptly addressed, and data and clarifications are furnished.
- External audits by approved auditors are conducted for funds received from sources other than the Government of Puducherry.
- Utilization Certificates are issued and filed for various funding departments, agencies, and organizations.

In conclusion the institution actively seeks and secures diverse resources and funds from various organizations, employing a clear strategy for efficient, effective, and timely utilization, complemented by financial accountability through regular internal and external audits, ensuring the institution's financial

health, compliance with regulations, and overall sustainability.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC has made continuous efforts for quality enhancement through various initiatives and practices. Some important measures for quality assurance are :-

Improving Teaching learning process

- The IQAC monitors closely the learning outcomes of the students by regularly conducting HOD meetings under the guidance of the principal.
- Student's feedback on teaching learning process is collected and analyzed in order to evaluate the teaching environment of the college.

Student Support

- IQAC helps in identifying needy students who require financial assistance due to family problems.
- IQAC helps the students to develop and mature emotionally through psychological counseling clinics.
- A legal cell is also run by the institution to provide legal help to students.

Planning, Coordinating and Monitoring

- IQAC monitors the implementation of academic plan and calendar.
- It coordinates all the associations of the institution which benefits immensely in co-curricular and extra-curricular activities.
- IQAC prepares the Perspective Plan in consultation with stakeholders and monitors its implementation.
- IQAC also periodically conducts the AAA for evaluating the progress of the Institution and implements the recommendations wherever applicable and possible.

Academic and collaborative initiatives

- IQAC encourages the teaching community to organize seminars, FDPs and workshops which enhances the institution's strength. During 2022-23, 10 conferences/workshops were organized by various departments in association with IQAC.
- Financial assistance is given to teachers for participating in National and International conferences.
- IQAC conducted Orientation Programme for the newly appointed teachers in collaboration with the DHTE in 2018.
- In order to provide recognition to deserving and hard working faculty and students, the IQAC decided to initiate 'Teacher of the Year' and "Student of the Year' award from 2022-23. The award is meant to motivate faculty members and students to work harder for the improvement of academic standards.
- IQAC has been instrumental in signing MOUs with several institutions like Madras Library Association, Confederation of Indian Industry, Navayuga Consultancy Trust, Shri Aurobindo Society, etc for academic and educational collaboration.
- IQAC maintains a healthy relationship with stakeholders and takes their feedback to improve the college facilities. It organizes meetings with Alumni Association and secures their support for development of the college.

Administrative and Infra-structural Development

- Focuses on infrastructural growth and assists the administration
- Construction of new classrooms in Tamil Department and construction of new toilets for boys and girls, installation of RO plants, providing WIFI connectivity, Computers and printers to offices and departments etc. were part of the IQAC's plan of development.

Other activities

- By inviting eminent personalities like Lieutenant Governor, ministers, senior bureaucrats, to the college for educational, environmental and social awareness programs and exposing students to inspiring personalities. It highlights the contribution of the college in social engagement.

Conclusion

The pro-active work of IQAC enables:

- increase in student's strength by 115%
- increase in girl's strength from 10% to 30%,
- improvement in results from 37% to 73%,
- reduction in the drop-out rate from 10 % to 2%, and
- increase in placement and progression from to 15% to 26.39%.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2**Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Safety and Security:

- Security personals are available in the campus for all the blocks on 24 × 7 basis.
- 23 number of CCTV cameras are installed within the campus.
- Wearing ID card inside the campus is mandatory.
- In case of leaving the campus before college hours, student must intimate it to the concerned HOD.
- Most of the Departments have lady faculty.
- Separate hygienic restrooms with napkin incinerators.
- Provision of napkin pad vending machines.
- Awareness programmes related to gender sensitization were periodically conducted.
- For gender equity, women staff are provided with 'Maternity Leave' and 'Child Care Leave'.

Counselling:

- '**Puducherry Counselling Centre**' (PCC) is functioning in the campus. Department of Psychology is in-charge of PCC.
- A '**Legal Service Clinic**' is available in the campus and the grievances are addressed to on demand.

Common Rooms:

- There are three 'Common Rooms' exclusively for the girl students and one room for the ladies.

Day Care Center for young children:

- There is a provision of 'Day Care Centre' in the campus for young children.

College Committees:

- **Anti-Ragging Committee** regularly issues circulars, monitors and prevents beforehand any ragging incident.
- **Anti-Sexual Harassment Committee** functions vigilantly to prevent sexualharassment in any form. It also creates awareness among the students on the consequences of sexual harassment.

- **Women Protection Group** assures the dignity and self-respect of the girl students and women employees by shielding them from any violence.
- **Disciplinary Committee** maintain the discipline of the entire college.
- **SC/ST Cell** ensures equal opportunity and social justice among the student community.
- **Centre for Extra-Curricular Activities (CECA) Committee** acts as a bridge in actualizing the hidden potentialities of the students and to develop their personality.
- **Grievances Redressal Committee** addresses the grievances of the students if any and takes necessary action.

College activities (for gender equity):

- **Induction Programmes** were conducted for students accompanied by parents, to provide relevant information to adjust to the new environment.
- **Mentor–Mentee System** followed to help the students strengthen their capabilities and the teacher–student relationship.
- **Educational tours** were conducted for the students.
- **Sports, NSS, NCC and RRC activities** for both the genders.
- **International Women’s Day** was celebrated every year.
- Women’s Cell conducted a webinar on 01-10-2020 on the theme ‘**Gender Bias and Stereotyping**’.
- Workshop on ‘**Positive Masculinity**’ in coordination with Trust for Youth and Child Leadership (TYCL) was conducted on 17th and 18th December, 2021.
- NSS in collaboration with TYCL, Puducherry had organized a three-day workshop on ‘**Puducherry Girls lead Girls**’.
- 20 days Training on **Nirbhaya Self-Defence (Karate & Taekwondo)** for the girl students in association with Yuvasri Kalaikoodam, Puducherry from 30-11-2022 to 21-12-2022.
- **Electoral Literary Club** conducted enrolment campaign every year.

Celebration of National and International Days for promoting ‘gender equality’:

Various National and International Days were celebrated in the campus, as mentioned below:

- Youth day
- International Women’s Day
- Ambedkar Jayanthi
- International Yoga Day
- NCC day
- National Law Day

Strength of girl students has increased from nearly 10% (2014) to nearly 30% (2023). **64 out of 151 staff of this college are lady staff**, as on date.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The college strives in all possible ways to

- inculcate the feeling of oneness (*Vasudhaiva kutumbakam* – ?????? ??????????) among the students and the staff by providing an inclusive environment.
- to sensitize the students and the employees to the **Constitutional obligations**.

Institutional efforts / initiatives providing an inclusive environment:

Puducherry being a Union Territory encompasses Puducherry (Capital City), Karaikal, Mahe and Yenam. Hence, students flow-in from places with different regional, linguistic, cultural, communal and socio-economic backgrounds. Teachers from different States of Bharat are also employed here. Therefore, this college in-itself is a Bharat. Varied efforts and initiatives are taken by this college to develop the feeling of oneness among them.

An inclusive environment is made possible with different activities that can be brought under the three broad categories, namely

1. Curricular activities
2. Co-curricular activities
3. Extra-curricular activities

1. Curricular activities:

- Induction programmes for the new admissions were conducted after the admission process is

over.

- Mentor–Mentee system in which the students take the guidance of the teachers, the alumni and stake-holders in the matters in and outside academics.
- Identifying the slow learners and the advanced learners and catering according to their ability and not by disparity.
- Students have the freedom to sit by the side of any student in the classroom and mingle with them thereby coming out of their comfort zone and create a feeling of oneness.
- Any case of extremities is given a three-tier counselling – the tutor, the HOD and the Counselling Centre.

2. Co-curricular activities:

- Quiz competitions
- Essay competitions
- Drawing competitions
- Photography competitions
- Poster making competitions
- Slogan writing competitions
- Field trips

3. Extra-curricular activities:

- Sports activities – for students, for staff and for students and staff.
- Cultural activities to students to exhibit their talents.
- Celebrating the festivals such as Pongal and Ayudha Pooja.
- Celebrating Guru Poornima.
- Teachers' Day celebrations.

Institutional efforts/initiatives to sensitize the students and the employees to the Constitutional obligations.

1. Curricular Activities:

- Department faculties inculcate the Constitutional obligations among the students.
- Students–Teacher interaction on Constitutional obligations in the Departments like History, Tourism, and other.
- Knowledge acquisition from College Library on the Constitutional obligations by the students as they prepare for competitive exams.

2. Co-curricular Activities:

- Quiz competitions
- Essay competitions
- Slogan writing competitions

3. Extra-curricular Activities:

Celebration of National and International Days:

- Republic Day
- Ambedkar Jayanthi
- World Environment Day
- Perunthalaivar Kamarajar's Birthday
- Independence Day
- Sri Aurobindo's Birthday
- Teacher's Day
- Gandhi Jayanthi
- A.P.J. Abdul Kalam's Birthday
- National Unity Day
- National Pledge Day
- Constitution Day
- National Law Day
- Bharathiar's Birthday

Formation and functioning of various statutory committees as per the UGC regulations such as:

- Disciplinary Committee
- Anti-Ragging Committee
- Anti-Sexual Harassment Committee
- Women Protection Group
- SC/ST Cell
- Grievances Redressal Committee
- **Social extension activities** such as voters awareness campaign.
- **Webinars and Seminars** related to the Constitutional Obligations.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

The institution has different practices in hand for the welfare of the students and faculties. Of all the practices two highlighting best practices are stated herewith.

Best Practice-1

1. Title of the Practice: Urban Forest (*Nagarvan* - ??? ??)

1. Objectives

- To create an 'Urban Forest' (*Nagarvan*) within the city limits.
- To improve the college ambience & eco-consciousness.
- To create a serene teaching–learning atmosphere in harmony with the nature.
- To make the students understand that our very existence is inconceivable with an endangered environment.
- To contribute to mitigate Global Warming by decreasing CO₂ level and increasing the atmospheric O₂ level.
- To spread the message '**Save Trees, Save Earth**'.

2. Context

- The campus has a coverage area of 18 acres of land.
- The campus was mostly barren and was shabby in its outward appearance.
- High temperature inside the campus.
- As the saying goes "**First impression is the best impression**", it has been decided to change the face of the college with greeneries and to make it a clean, green and eco-friendly.
- Students' theoretical understanding of nature required a practical orientation.
- To bring discipline in the campus.

2. Practice

- A number of saplings were planted throughout the year.
- Imposing plantation as an act of punishment to impart discipline among students.
- **Trees and plants have QR codes.**
- The Campus has many gardens:
 - **Butterfly Garden.**
 - **Velu Natchiar Garden** and **Veera Pandya Kattabomman Forest** (named after the great Freedom Fighter of South India).
 - **Buddha Garden**
 - **Shanthi Aranyam** for students to study and dine together.
 - **Corona Memorial Garden** built in memory of those who had lost their lives during Covid-19.
- **Sangam Kulam** a beautiful pond of 60 × 45 ft. size was dug which can hold nearly 1.2 million litres of rain water and recharge the land.
- College campus is declared to be a '**Single Use Plastic Free Campus**'.
- Dry withered leaves and solid wastes become bio-manure.

3. Evidence of Success

- **18 acres of barren land** has now totally been **transformed into a lush green reserve with more than 7000 plants.**
- **Ministry of Tourism** has declared this college as an **Urban Forest (*Nagarvan*).**
- The **Certificate of Appreciation** was awarded by the **Chief Minister, Puducherry** on **15-08-2021.**

- **The Indian Express (30-01-2022)** has termed the campus as the ‘**Santi Niketan of South India**’.
- The rate of ‘**Air Index**’ is 47.
- The Environment Audit has mentioned this campus as the ‘**Lungs of Puducherry**’.
- As a result of the success, **five villages** are adopted for greenery.
- The Head of the Institution has earned following titles and awards:
 - **Puducherry Green Award – 2021**
 - **Green Man of Pondicherry – 2021**
 - **The Tree Man of Puducherry – 2021**
 - **Indian CSR Award for Environmental Initiatives for the year 2022 as well as 2023, held at New Delhi.**
- **Visitors**
 - **Honourable MLAs, Ministers, Chief Minister, former Lt. Governor of Puducherry Dr. Kiran Bedi, the Lt. Governor of Puducherry Dr. Tamilisai Soundararajan, Officials of higher rank like Chief Secretary, Collector and the public have visited this green campus, planted trees, and admired the efforts of the College.**
- Temperature is 3 degrees lesser than the city.
- This success silently speaks the **success of G20**.

6. Problems Encountered and Resources Required

- **Procuring Saplings**, maintaining water scarcity during summer was difficult
- **Lack of local arborist** to spot and treat tree pests and diseases early.
- Proper maintenance of an urban forest within the city limits demands **man power**.
- **Limited funding**.

Best Practice – 2

2. Title of the Practice: Co-Parenting

1. Objectives of the Practice

- No students should be deprived of higher education because of financial scarcity.
- To reduce the number of drop outs.
- To co-parent the students who lost either of their parents or both and are not able to continue their higher education.

2. Context

- Majority of the students of this college are from very poor background and run their life on a day-to-day basis.
- Many of the students of this college are the first graduates of their family.
- Many work as part time and results in more drop outs.
- The spread of corona and lockdown worsened the situation of students financially which affected their education.

3. Practice

- Students with very poor economic background were identified and co-parented with financial assistance by the college.
- Financial support was provided to the needy students during pandemic time.
- Financial help was provided to some students who want to meet their medical expenses like neuro surgery.
- Financial assistance was provided to students who lost their parents and house in fire accident.
- Students were encouraged for different scholarships provided by the Government under the Central/State sponsored schemes.
- Admission Fee was waived for the Puducherry Resident students.
- Student Beneficiaries under the Government Scheme:
 - 2062 students received a total sum of **Rs. 6,71,900 (2019–2020)**,
 - 2927 students received a total sum of **Rs. 10,11,900 (2019–2020)**,
 - 3861 students received a total sum of **Rs. 29,95,350 (2020–2021)**,
 - 3815 students received a total sum of **Rs. 20,69,100 (2021–2022)**
 - 3309 students received a total sum of **Rs. 15,14,700 (2022–2023)**.
- Student Beneficiaries under the Institution Scheme:
 - 8 students had benefited a total sum of **Rs. 82,500 (2020–2021)**
 - 4 had benefited a total sum of **Rs. 30,000 (2021–2022)**
 - 6 students had benefited a total sum of **Rs. 22,500 (2022–2023)**
- Winners of sports were awarded by the Institution with cash prize or kind.

4. Evidence of Success

- The practice of co-parenting, the dropout rate of the students has reduced from 10% in 2014 to 1.4% in 2023.
- Students who were working part-time at the cost of their academic career could be seen regular to the classes.
- The academic performance of the students results increased from 37% to 73%.
- Progression in higher studies and job has increased.
- Relief in their face with a small act of this type of co-parenting cannot be expressed in words.

5. Problems encountered and resources required

- Limited funding resources to cater to the instituion's needs.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Green Abode of Peace

Reasons for the initiative:

- The disturbed and detrimental mindset of the students which if channelized properly, the students' energy might yield incredible results.
- If students start appreciating the significance of nature, the message will disseminate to rural /urban areas.
- Increase in temperature due to Global Warming is also a cause for concern and deforestation is one of the reasons for this.
- The College comprises, approximately, **13 acres** of land (excluding the playground) that remained idle, barren, and unproductive for many years together. (Green coverage of the campus has **increased by 90% in the period of 6.5 years.**)

Purpose and Priorities of the Initiative:

- **Urban Forestry:** To convert the barren land of this campus into a lush green urban forest thereby making this campus eco-friendly.
- **Enhancing the Ground Water Level:** To enhance the ground water level by saving the rainwater in a man-made pond.
- **Effective Bonding:** To involve the students in plantation of trees for an effective bonding exercise between environment and humans.

Strategies adopted:

- Commemorating special occasions through tree planting activities.
- Engagement of NSS, NCC, staff, students, invited distinguished guests and general public in plantation.
- Using plantation work as a form of punishment.
- During the COVID-19, a large-scale vegetable farm was established.
- Remembering the lost souls and honouring the memory of the departed through planting trees.

Green Abode of Peace as the Institutional Distinctiveness

The 'results of the strategies' adopted, in the long run have become the Institutional Distinctiveness for this Institution. These efforts during the last six and a half years have yielded splendid results and at present, this campus has around 7000 plants – small potted plants, shrubs and trees.

- **Seasonal vegetable garden** that yields brinjal, bottle gourd, green chillies, tomatoes, snake gourd, and ridge gourd, to mention a few; **Flowering plants** like Hibiscus, bougainvillea, jasmine, champak, and Spanish Cherry flower; **Trees** such as Peepal, Neem, Banyan, Mango, Fig, Casuarina, Asoka, Temple tree, Green Foxtail, Sandalwood, Red Sandalwood, Bilvam, Cooking Pine (Christmas tree), Wood Apple, Custard Apple, Papaya, Cherry, Jackfruit, Drumstick, Sapota (Marmalade Plum), Coconut and also Cannonball tree (Nagalingam-State flower). The College has contributed Rs. 25,000 to **CM's Relief Fund** by selling excess

vegetables.

- **Corona Memorial Garden**

The **Corona Memorial Garden** created in the remembrance of the departed souls during Covid-19. Plantations have been done in memory of the departed souls by all the distinguished visitors. This was unveiled by Her Excellency, the Lt. Governor of Puducherry **Dr. Tamilisai Soundarajan**.

- **Veera Mangai Velu Nachiyar Garden**

A garden was created on **International Women's Day 2023** as a part of **AKAM** celebrations near the administrative building to avoid disturbance to the conduct of classes in the name of **Velu Nachiyar**, the queen who fought against British imperialism.

- **Buddha Garden with an Animal House**

The specific location on the college campus was previously used for dumping and burning garbage. In order to replace negative atmosphere into positive, it was decided to transform the area into a **Buddha Garden** with the completeness of a Buddha Statue (sponsored by the Dept. of Philosophy), water fountain, and an **animal house**.

- **Veera Pandiya Kattabomman Forest**

As a part of AKAM celebrations, 750 saplings were planted between library and parking lot in the name of **Veera Pandiya Kattabomman Forest**, a patriot who was hanged by the British administration.

- **Shanthi Aranyam with Open-Air Class Room**

Shanthi Aranyam stands testimony to Tagore's belief having close connection between man and nature should be the founding principle of education. In order to fulfill 'Tagore's vision of providing education', an Open-Air Classroom with its lush greenery was created. This campus has been named as **Santi Niketan of South India (The Indian Express, 30th January 2022)**.

- **Butterfly Garden**

A Butterfly Garden is located near the Science Block. This garden become a visitor's place and is symbolic of hope, growth, and transcendence.

- **Chola Garden /Tulasi Garden**

This is an orchard with mango trees, jackfruit and one corner dedicated to Tulasi.

- **Sangam Pond**

A pond was created for the purpose of rain harvesting in the name of **Sangam Kulam**, having a pit size of 60x45 ft with 10 ft. depth to store 1.2 million litres of water. This was inaugurated by the former Education Minister in 2018.

Outcomes of the Institutional Distinctiveness

- 70% increase in green coverage.
- 7000 plants added to the vegetation in the campus.
- Dry leaves used as manure reduces garbage and is a cost-effective fertilizer.
- Replacing plastic pots by mud pots for a sustainable environment also helps improve the economic conditions of the artisans.
- Temperature reduction – 3% from the city.
- Increase in Oxygen level.
- Water level increased by 4 feet.
- **70% of barren lands have been transformed into plantation.**
- Apiary introduced as a learning skill.
- Housing many species of animals, birds and insects.
- 20 varieties of birds spotted.
- 30 varieties of butterflies marked.
- 120 varieties of trees identified.
- Yield of organic fruits and vegetables from college is used in the canteen to provide the staff and students with nutritious food.
- Contribution of Rs. 25,000 done to the **Chief Minister's Relief Fund** from the sale of vegetables.
- Students' behavior has been influenced by the peaceful ambiance.
- There have been no instances of protests or strikes against the administration in the last 7 years.
- Student discipline has increased due to constructive activities in natural environment.
- Increase in the admission of girl students around 20%
- No incidence of ragging.
- Overall pass percentage has increased.
- An opportunity for the students to learn about the science behind forestry.
- Student community has been inspired, motivated and trained on campus to take the message to society at large.
- Green Puducherry has become a reality in our campus.
- The institution serves as a model for other institutions.
- Promotes sustainable Tourism and declared as 'Must Visit' place in Puducherry.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Quality Enhancement after Cycle 2

Based on the previous Peer Team Report:

Recomendations	Action taken
Initiation of Integrated Courses and PG Programmes	Government policy to shift PG courses to a single Centre (I.D. note No. 7953/DHTE/Estt./E4/A&S/2018, dt. 26.06.2019 and 07.08.2019)
Vacant posts to be filled	130 posts out of 135 have been filled
ICT infrastructure and WIFI computer access to be made available.	ICT facilities provided with WIFI computer access. 60 new computers sanctioned.
Library may be fully computerized and automated.	The library automated using KOHO software and internet facility.
The Counselling Cell to be made proactive.	Counseling Cell under the Psychology department served the students/ neighbouring community, especially during the COVID-19 period.
Teachers may be encouraged to undertake research projects.	Project proposals from ICSSR, ICPR and DST: <ul style="list-style-type: none"> • Rs.20.84 Lakhs Sanctioned • Rs. 55 Lakhs proposals worth submitted
Government to be requested to stop transfer and fill up the vacant posts.	No major staff transfers in the last 9 years
The Alumni Association should be registered and be proactive.	Alumni Association registered (Reg. No. 527 of 2015), is proactive.
Old and broken furniture to be disposed and students involvement for cleaning-cum- beautification of the campus	A comprehensive solid, liquid, and e-waste management system. Students involved in maintaining the campus. Disposed and deposited Rs. 2,25,380 at the Govt. Treasury(No. 32/03/2017-18, dt. 20/03/2018)
IQAC should be made proactive and Bench Mark for student centered teaching and learning are to be earmarked along with maintenance of records	Internal Quality Assurance Cell (IQAC) : Please refer for details in 6.5.1

Current year activities:

- Shrimati Shakuntala Shakti National Awards 2023
- IPR Workshop 2023
- Alumni Meet (Language Departments)
- Narcotic and Drug Control in the College (Workshop)
- Exploring Dynamics of India's Digital Economy (Seminar)
- National Library Week 2023
- Redefining Multilateralism and the Success of India's G 20 Presidency (Lecture Series)
- Awareness programme to study abroad.
- Activities by NCC, NSS, and CECA.

- 113 students benefitted through NASSCOM Skill Development Course
- Initiated scholarships for all the eligible SC/ST/OBC/PWD students by HPCL.

TGASC, demonstrated its commitment to various initiatives throughout the academic year 2023-24 showcasing its dedication to holistic education.

Concluding Remarks :

Tagore Government Arts and Science College is firmly rooted in a robust foundation, marked by noteworthy achievements and a steadfast commitment to delivering high-quality education while addressing the needs of society. By seizing opportunities, surmounting challenges, and staying true to its mission, the institution is poised to further solidify its standing as a premier educational hub in the Union Territory of Puducherry. The college is dedicated to broadening access to higher education, especially for students from economically disadvantaged backgrounds in the Puducherry region. Demonstrating a strong allegiance to eco-friendly practices, green initiatives, and environmental sustainability, the institution actively incorporates these values into its ethos. With a well-defined governance structure, a network of committees, and streamlined academic and administrative processes, Tagore Government Arts and Science College ensures efficient decision-making and seamless operations. Its dedication to instilling ethical and social values is evident through its comprehensive efforts in extension activities and social engagements. The college not only encourages but also actively fosters innovation and entrepreneurial skills among its students. The College aims to become a State University and through innovative teaching and learning methods, the institution will further enhance the educational experience, equipping students to become competent to contribute more to the development of society and nation.

THANK YOU

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :35</p> <p>Remark : DVV has made changes as per the report shared by HEI.</p>																				
1.2.2	<p><i>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</i></p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>1238</td> <td>989</td> <td>137</td> <td>45</td> <td>22</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>1222</td> <td>971</td> <td>113</td> <td>25</td> <td>00</td> </tr> </tbody> </table> <p>Remark : DVV has made changes as per the report shared by HEI.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	1238	989	137	45	22	2022-23	2021-22	2020-21	2019-20	2018-19	1222	971	113	25	00
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1238	989	137	45	22																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
1222	971	113	25	00																	
2.4.2	<p><i>Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)</i></p> <p>2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>106</td> <td>102</td> <td>105</td> <td>106</td> <td>90</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>100</td> <td>99</td> <td>103</td> <td>101</td> <td>86</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	106	102	105	106	90	2022-23	2021-22	2020-21	2019-20	2018-19	100	99	103	101	86
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2022-23	2021-22	2020-21	2019-20	2018-19																	
100	99	103	101	86																	

Remark : DVV has made changes as per the report shared by HEI.

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
32	7	13	3	18

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
28	2	13	3	18

Remark : DVV has made changes as per the report shared by HEI.

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
22	11	10	21	40

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
11	10	11	9	16

Remark : DVV has made changes as per the report shared by HEI.

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
47	14	12	23	52

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
22	25	14	11	22

Remark : DVV has made changes as per the report shared by HEI.

3.4.3 **Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.**

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
36	31	22	28	25

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
9	19	15	15	11

Remark : DVV has made changes as per the report shared by HEI.

5.2.1 **Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
187	241	196	51	108

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
176	137	94	48	29

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
660	867	809	655	279

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
660	867	809	655	279

Remark : DVV has made changes as per the report shared by HEI.

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
21	11	4	23	6

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
3	9	4	1	4

Remark : DVV has made changes as per the report shared by HEI.

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
172	49	11	85	25

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
9	7	3	7	8

Remark : DVV has made changes as per the report shared by HEI.

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
24	19	61	3	14

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
24	19	61	3	14

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
6	4	0	2	7

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
49	49	49	49	49

Remark : DVV has made changes as per the report shared by HEI.

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 156 Answer after DVV Verification : 142</p>																				
1.2	<p>Number of teaching staff / full time teachers year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>130</td> <td>120</td> <td>128</td> <td>130</td> <td>118</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>116</td> <td>118</td> <td>128</td> <td>116</td> <td>114</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	130	120	128	130	118	2022-23	2021-22	2020-21	2019-20	2018-19	116	118	128	116	114
2022-23	2021-22	2020-21	2019-20	2018-19																	
130	120	128	130	118																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
116	118	128	116	114																	
2.1	<p>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p>																				

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2022-23	2021-22	2020-21	2019-20	2018-19
162.36	59.63	19.29	18.23	41.71

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
267.83	113.73	63.27	27.96	50.02